

VALPARAISO LAKES AREA CONSERVANCY DISTRICT

MINUTES OF MEETING February 17, 2016

BOARD MEMBERS PRESENT: Bob Garmon,  
Nancy Satterlee, Rolando Chilian  
Christian Anderson  
Thomas Kruse, Don Kareiva, Mickey Koehler

BOARD MEMBERS ABSENT: none

CONSULTANT PRESENT: Dave Hollenbeck, Dale Brewer  
Audience: Tom Banaszak, Walt Breitinger, Ed Seykowski, Jim Rowe.

Meeting was called to order by Chairman Bob Garmon at 6:00 pm

Chairman Garmon turned the gavel over to Dave to run the annual meeting. (Annual meeting minutes are on separate report.)

The annual meeting was closed at 6:28 pm by re-elected Chairman Garmon.

Bob reopened the regular meeting and thanked everyone for their support and work in 2015.

Mickey moved to approve the minutes. Nancy seconded it. Motion carried. 7-0.

Nancy moved to approve the budget and claims and the financial statement as presented. Bob seconded it. Motion carried. 7-0. Tom requested that 14-15% be held back until the maintenance building is punched out. Probably will be completed by next meeting.

Renewal of the Keystone license. Dale explained this is the annual renewal of the billing, payroll and accounting software. Bob moved that the sum of \$6010.00 be approved for payment. Tom seconded it. Motion carried. 7-0.

This is the same program that the State uses.

General Manager's report.

Dish Restaurant was good, 6 foot manhole good. Clausson was flushed.

Bob M. presented 3 quotes on a new copier. He recommended the Ricoh quote of \$259/mo. with fax capability. Don so moved. Rolando seconded it. Motion carried. 7-0.

The Gateway program now has a dollar amount for the sanitary sewers with the help of engineers.

MDI has not called back on the grinder pumps.

Office drawings are down to a final tweaking.

Does the Board wish me to pursue the looping project? Yes a preliminary engineering estimate for all three phases. Bob so moved. Tom seconded it. Motion carried 7-0.

The IURC report is next.

NISWAG will be in Dyer tomorrow.

Matt's field report.

Lift stations good.

There was a massive leak on Lion Road. Matt had been monitoring the vaults and it was showing higher than normal usage. The radio read system was employed to read where these vaults serviced and it pinpointed a very high use of \$6000 in water/sewer at one home. We drove there and found water pouring out the door and down to Flint Lake.

Frozen meter at Longjohn's house.

2 samples good.

21 delinquents. 41 located no seasonal turn offs, no meter replacements.

Nancy considered we post on our webpage how and what we do test.

We test for lead and copper every third year.

Accounts Receivable

Nothing

Personnel Committee Thomas Kruse

No report

Insurance Committee Mickey Koehler

Nothing

Environmental Christian Anderson

Had a meeting and discussed 219/319 grants. Discussed various areas around the lakes that still use septic systems. There is a septic system seminar in Laporte coming up.

April 13<sup>th</sup> there is storm water solution virtual expo.

Public Relations Rolando Chilian

We have received 2 requests for forgiveness. Both leaks occurred before the new policy and needs to go to committee.

Engineering Committee Bob Garmon

Committee met and discussed the colors and textures for the office. Drawings should be ready a for approval by next meeting.

Maintenance building looks very nice.

There is an opportunity to purchase some left over pipe from the City. 10 to 20 inch in diameter. About 1500 feet of pipe for drainage project. Estimate cost of less than \$500.

There was discussion on costs and Mickey recommended buying some with a dollar amount. Mickey approved \$1000 but Bob M. has the authority to buy up to \$2000.

Short and long term planning Committee. Don Kareiva

We decided to hold off on Long Lake sewers until information from USDA and OCRA get back to us.

Nancy brought us the talk with Mr. Hacker and the median income limit would not work for us. OCRA Jerry White will allow us to do an income survey and all it entails. 51% must be low to moderate to receive a grant. About \$44,000. Bob moved to let Bob M. contact some income survey people to get an estimate of costs. Dave chipped in that we get a grant administrator to direct us. Estimate 8%. Christian seconded it. Motion approved 7-0.

Attorney's report Dave

Public hearing tonight for the additional appropriations for \$50000 for Cook's from the Rainy Day account. CCIF \$26000 for maintenance building, \$20000 for manholes and \$50000 for Island Road lift station.

Bob opened a public hearing for public comment.

Tom Banaszak questioned the \$50000 on the Cook's property. Dave explained the BNT money and that we were approved along with a conservation easement that needed tweaking due to egress needs of the Cook's. Tom questioned that there was no public input. Tom had requested a kayak landing for this property and had not heard back on that.

There are no other comments.

Bob closed the public comment.

Tom moved to approve the additional appropriations. Rolando seconded it. Motion carried 7-0.

Dave met with Pat McGinley from Horizon Bank. \$347,000 loan on the office.

Dave also contacted two other banks who mentioned the need to move our accounts to their banks. The Board decided that if the interest rate is low enough we would move our accounts. The State now allows us a 10 year loan window.

2016 tax levy is \$219,250 of which about \$30000 is CCIF.

Our rate is \$0.099 per \$100.

The letter that was drafted for annexation and sewage was for 13 homes not 62.

The plan to go after the 13 homes was then discussed again to address a grant for 62 and exceed the \$400,000 threshold.

The CDBG program is competitive and must be applied for through the County. Another discussion concerning the health department helps on informing residents of what happens when their septic systems fail. If VLACD will sample for e-coli then the Health Dept. will begin to investigate for leaking systems.

Bob decided to mix up the committee chairmanships and make up. Bob to remain as chair of engineering with Tom, Rolando and Christian. Christian as chair for environmental with Bob, Nancy and Don. Insurance with Rolando as chair with Mickey, Christian and Nancy. Public Liaison with Don as chair with Christian, Rolando and Mickey. Short and Long Range Planning with Tom as chair with Bob, Rolando and Mickey. Finance will have Mickey as chair with Don, Tom and Nancy.

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Bob adjourned the meeting at 7:51 pm.

Attest:

Bob Minarich

General Manager

Valparaiso Lakes Area Conservancy District