

# VALPARAISO LAKES AREA CONSERVANCY DISTRICT

## MINUTES OF MEETING: March 19, 2014

BOARD MEMBERS PRESENT: Don Kareiva, Rolando Chilian,  
Nancy Satterlee, Bob Garmon  
Tom Kruse, Mickey Koehler

BOARD MEMBERS ABSENT: Christian Anderson

CONSULTANT PRESENT: Dave Hollenbeck, Bob Minarich

Audience: Tom Banaszak, Walt Breitinger

Meeting was called to order by Chairman Bob Garmon at 6:00 pm at the Valparaiso Lakes Area Conservancy District's office.

Tom moved to approve the minutes, Mickey seconded it. Motion carried.

### Financial Report

Don Kareiva made a motion to approve the financial statements, seconded by Bob. Motion carried. Claims are also in good shape. Don made a motion to approve the claims, Rolando seconded. Motion carried.

### General Manager's report.

The engineers have suggested that on the Leisure St. water main project that they recommend the use of 8" water main to maintain the needed flows for a hydrant on the far north end. The Groseland Ave. job has not come in yet. Bob feels that 6" would be adequate and prevent stale water during a discussion. Don suggested that this go to the engineering committee and have an engineer attend to justify this position. Tom asked that they draft a report and have that sent to committee. *The report was generated and sent to the engr. committee. Chairman Bob stated that he wants to talk to the fire dept. on this matter.*

The vector is here and awaiting the title/registration.

The homes on Bob-o-link have started up again. One is framed now. L-A-C assisted in getting gravel to them for a construction entrance to keep mud off of the roadways.

LARE grant has been filed.

Working on the IURC report. *Data has been sent.*

Talked with JPR for the architectural proposal. Bob requested that we get additional proposals. Dave stated that we do not legally need to get any and that previously we had discussed using JPR to try them out. However, Design Organization is in town and Nancy knows of a company and will provide their contact information.

First weekend in April we will be installing the new lift station controls at Ostedt.

Materials for our share of the work are here.

Will be talking to the State IDEM inspector on does/don't on changing water suppliers.

*There are no franchise rights, storage if there is only one feed has not been satisfied for me yet.*

New rates have been entered into the computer and one billing has gone out.  
Got a hold of Jon Schoer and there will be no buoy this year.  
All full time employees attended a three hour safety class and there is another scheduled.  
Credit card payments continued to be studied.  
Bob M. asked Dave if he could get us a copy of the City's rates and charges as it appears they did not charge us under the new rates for sewers on the last billing.

Matt's field report.

2 samples taken and passed.

4 meters changed out. 14 locates and 20 delinquents.

Any valuable items have been taken off of the old vactor and installed on our newer one.

Accounts Receivable

3 requests for rebate on sewer only. Dave suggested that this should also go to committee rather than openly discuss this at a Board meeting. Agreed to go to engineering/operations committee in the future. *Laura put together an info form for these customers to go to the engr. comm..*

Personnel Committee Tom Kruse is now chair.

Bob has put together the list of committee members and will listen to any comments.

Chairs have been moved around.

Soil Erosion Mickey replaced with Christian Anderson

Nothing but believes drainage should go to this committee.

Short/Long Range planning Rolando Chilian to be replaced by Don

Rolando reported on several items.

1. Trading in the vactor. Standard Equip. offered \$1500.
2. Indiana American. A lot of set up first, Cardinal Lane and hydrants and engr.
3. Hand book. HR audit needs to be tied up.
4. Credit card payments now using Dorcus Hammond and she will be supplying numbers.
5. Several Board members and Bob M. attended an info meeting hosted by NIRPC concerning septic tanks and various methods of funding to get areas sewerred. Rolando recommends that the Board put together a plan on getting sewers to the rest of the lakes areas. Rolando, Christian and Don want to be on this committee.
6. New mains on hold pending additional information.
7. Sewer manholes. \$20,000 approved. Shooting for 50 risers by Sept.
8. Ostedt lift to be in by first week in April.
9. Sump pump letter.
10. Mapping Needs to go to the engr. committee to determine what is to be mapped a cost and do we need to do it phases.
11. Property identifications. Dave will get back on it.
12. buoy already mentioned
13. Blackhawk storms.
14. Remodeling. Already mentioned the architects.

15. Bob M. requested a trailer for the skid steer and pipe hauling.

Bob gave the floor to Walt concerning the divers and a stipend for Dr. Robin Scribailo. Walt asked for a \$1500 stipend for this service. Nancy made a motion to offer “not to exceed” \$1500 stipend. Tom seconded it. Discussion: Bob M. mentioned that this was always to be a volunteer program using divers and that to asked DNR to help fund it would probably kill the funding. That is why Bob M. suggested that Walt come before the Board to ask for the stipend to keep from putting the treatment portion at risk. Mickey wanted to go on record that he feels that treating the lakes is not part of our charter but not opposed to us organizing lake groups to do this work. Mickey called for the vote. 3 ay and 3 nay. Motion failed to carry the majority. Mickey asked for proof that milfoil is part of the District’s problem to prevent or that erosion makes the milfoil problem worse.

Attorney’s report

HR report and Dave’s only comment is “the proof will be in the pudding”.

Don moved that we hire Ms. Ermeti of Esperto HR Office, LLC. for the HR audit for \$800. Rolando seconded it. Vote 5-1 motion carried.

Dave will get a hold of her with a scope of work and contract.

Office space – on going.

Vactor trade in. Bob G. made a motion to advertise the old 79 vactor for sale by sealed bids for a week. Nancy seconded it Motion carried 6-0.

Dave asked Bob M. to check our records to see if any of the pipe products mentioned by the States attorney’s office in the improper advertising had any bearing with us. Bob M. had mentioned that there would be little if any use of those products because of his dislike of the quality from experience.

Drainage and MS4 with the County is still a work in progress.

It was also discussed as part of the district’s charter that hunting beavers to prevent flooding or eradicating milfoil also prevents clogging.

Additionally a request for cold patch at Cardinal Lane and Burlington Beach Road was discussed. Died for lack of a motion.

Bob closed the meeting at 7:15 pm.

Attest:

Bob Minarich

General Manager

Valparaiso Lakes Area Conservancy District

