

# VALPARAISO LAKES AREA CONSERVANCY DISTRICT

## MINUTES OF MEETING: May 16, 2012

BOARD MEMBERS PRESENT: Tom Kruse, Bob Garmon  
Nancy Satterlee, Don Karieva  
Megan Summers

BOARD MEMBERS ABSENT: Rolando Chilian, Mickey Koehler

CONSULTANT PRESENT: Dave Hollenbeck, Bob Minarich, Tim Haas

Audience: Tom Banaszak, Walt Breitinger, Robert Finley, Deb Miller, Jim Donahoe

Meeting was called to order by Chairman Bob Garmon at 6:00 pm at the Valparaiso YMCA.

Tom made a motion to have a plaque presented for Deb Miller's service on the board. Don seconded. Motion carried.

Tom made a motion to approve the minutes as amended by the dates to change March 14 to April 11. Seconded by Don. Motion carried.

Review of Conservancy District Budget (Light Green)

No comments. Bob G. wants investment recommendations on the CD before the financial committee meeting.

CCIF

No comments.

Review of the Water Utility (Blue)

No comments.

Review of Sewer Utility (Light Brown)

No comments.

Tom made a motion to approve the claims. Seconded by Don. Motion carried.

General Manager's Report

The tap on Flamingo Road has been completed as of May 16, 2012.

Jim Donahoe of Aquatic Weed Control came in to talk about dredging and lake enhancement.

The Keystone software is almost completed.

The earth day event at the expo center went well.

The annual MS4 meeting is tomorrow, May 17, 2012 in Indianapolis.

Regarding the LARE Grant, 4 quotes were sent in. The paper will need to be amended to say quotes and not bids as per Dave.

Megan made a motion to approve up to \$8540 out of conservancy to contractual service to award treatment to Aquatic Weed Control and Cardo JF New. Nancy Seconded. Don opposed, the rest were in favor. Motion carried.

Dave recommended that Bob M. re-email bid/quote clarifications.  
Flushing will be done one time a year at daytime.

#### Maintenance Report

Matt reported that the digital board was replaced in Ridgewood. The service line at 1703 Watzke road has been replaced. Stone was put down at the manhole on Crescent Road. Two samples were taken and both passed. There was some LAC property maintenance completed, mulch etc. There were 25 locates, 23 delinquent shut offs and 5 meter change outs.

#### Strategic Plan Reports

##### **Conservancy**

*\*Wetland Program* (Megan)

*\*Annexation Policy* (Don)

*\*Office and Meeting space* (Tom and Bob)

*\*Public and Customer Education*

Dave mentioned a committee meeting for the Public Liaison/Customer Relations. The board was all in favor.

*\*Grantor policies* ()

##### **Water Utilities**

*\*Meter conversion* ()

*\*Outsource water billing* (Megan and Tom)

*\*Rate making control.* (Dave)

Dave gave a report on the IURC opt out resolution to implement the opt out. Tom moved to go on with the resolution. Don Seconded. Motion carried.

*\*Replacing underground pipes.* (Bob M. and Don)

## SEWER

*\*Sewer service extensions. (Don).*

*\*Infiltration and Inflow reduction (Megan)*

*\*Sewer rates*

*\*Work with the city towards mutual best interests*

### Financial Report

Dale said the CD was coming up in June to be cashed out. Calls around for quotes for a new rate for \$100,914.86 will need to be made. The board was all in favor of resolution software.

### Accounts Receivable Report

None

### Attorney's report

Dave is going to set up a meeting with Megan and Rich Hudson.

There is a status conference May 17, 2102 regarding the LGS Plumbing litigation.

The State Board of Accounts provides a procedure for public record, the issue being how long to keep records, what to keep, and how to keep them.

Dave will add a records destruction manual to exhibit A which is the resolution. The limits come from state statute or from state archive which is statutorily delegated by legislature the authority of responsibility to set up a schedule of record destruction.

Don moved to approve the adoption to the resolution regarding record destruction. Tom seconded. Motion carried.

### Engineering Report

The district plan was scanned and e-mailed. It is also available on the website. Bob M, Bob G, Tim and Adam met to discuss the Flint Lake outlet control whether the city was interested in the project or not. There will be a meeting with Dave Burrus to discuss this.

### MISCELLANEOUS

Deb Miller commented on the weed control saying that the LARE grant is wonderful, and the lake is the worst it has been in years.

John Jacob, a freeholder on Magnolia Road by IN-49 is expanding or building on his property on an easement dedicated to LAC. The freeholder requested that LAC acquiesce the easement. Bob M. looked into it, and there is no disadvantage of allocating the easement. Bob G. made a motion to accept and that the freeholder will be responsible for capping the sewer etc and the liability. Don seconded. Motion carried.

Bob G. closed the meeting at 7:39 P.M.

Respectfully submitted,  
Laura Grayam  
Accounts Receivables