

VALPARAISO LAKES AREA CONSERVANCY DISTRICT

MINUTES OF MEETING: May 18, 2011

BOARD MEMBERS PRESENT: Dick Brychell, Bob Garmon
John Steffen, Megan Summers, Tom Kruse
Don Karieva

BOARD MEMBERS ABSENT: Deb Miller

CONSULTANT PRESENT: Dave Hollenbeck, Bob Minarich, Kenn Kraus, Dale Brewer

Audience: Tom Banaszak, Walt Breitinger

Meeting called to order by Chairman Dick Brychell at 6:00 pm.

Two corrections to the April 20, 2011 minutes:

1. The moneys to be used to pay for Jon Schoer's work should be named as Conservancy general funds not conservancy funds,
2. The funds to pay for the pump at Osteadt lift should be titled Cumulative Conservancy Improvement Funds.

Motion made by Don to approve the correction to the minutes of April 20, 2011 seconded by Tom. Motion carried.

A motion to approve the minutes of 5/18, 2011 was made by Tom, seconded by Don. Motion carried.

Review of Conservancy District Budget

Dave requested that there be a total cash column added to the report. Dave also reported that the interest received on a CD is added back into that account and when the CD matures both the principal and interest be used to buy the new CD.

Review of the Water Utility

There was a question concerning employee dental insurance plan payment coming out of the water/sewer account. Also, monies that were to be paid out of conservancy funds where only paid out of water/sewer and Dale will have a check written back to water/sewer shortly.

Review of Sewer Utility

The sewer account will take a hit next month as two bills from the City will be paid. This is due to an over-site from back in February.

General Manager's Report

Phares Lane is in. Final testing is ongoing.

Indiana Watershed Leadership Academy will be completed at the end of the month. Hoosier Riverwatch test kits will be picked up while also attending the MS4 annual meeting.

Loomis and Long Lake will also be tested as part of the Clean Lakes program.

There is a possibility of having e-coli tagging done with a grant and the help of a professor from Purdue Calumet.

Maintenance Report by Matt Arts

There was a water leak due to bolts rusting out of the top of a valve. Flushing will continue for a bit longer.

A follow quote on parking lot blacktopping came in. Harrison Paving was \$6600. Rickey Paving was \$7984 with the work on Wildwood then being free. Matt explained the difference in the compacted thickness of the two final quotes with Rickey's being the better quality. Money to come out of Cumulative Conservancy Improvement Fund. Bob made a motion to approve Rickey Paving's quote for \$7984, Megan seconded. Motion carried.

Don asked for Bob M. to report on the soil erosion from Cumberland Crossing which was taken care of with a call to Mingyan Zhou from the City's MS4 program.

Strategic Plan Reports

Conservancy

**Wetland Program* (Dick, Debbie and Megan)

Dave had a conversation with Rich Hudson and got the wetlands identification back on track.

**Annexation Policy* (Don and Dick)

**Office and Meeting space* (Debbie, Tom and Bob)

**Public and Customer Education*

**Grantor policies* (Jack)

Water Utilities

**Meter conversion (Jack and Debbie)*

**Outsource water billing (Megan and Tom)*

A discussion about the software we use. The City does not want to do our billing for us.

**Rate making control. (Dick, Dave and Jack)*

Dave reported on the State's statute on withdrawing from the PSC rate making control.

**Replacing underground pipes. (Bob M. and Don)*

SEWER

**Sewer service extensions. (Dick and Don).*

**Infiltration and Inflow reduction (Megan)*

**Sewer rates (Jack)*

**Work with the city towards mutual best interests*

Bob M. and Mingyan represented our communities at the Kites and Dog show at Sunset Hills Farm County Park.

Dale's Report

Dale questioned the procedure for paying for projects out the CCIF. Dave suggested that a certified/bank check could be used and not transferring into the water/sewer account then writing a check. The State Board of Accounts is requesting a financial report for 2010, which they originally told us it was not needed.

Engineer's Report

Kenn reported on Bullseye Lake. Most of the trash is coming off of Calumet as well as the salt and oils. He also requested a signed agreement with the county for GIS information. Bob M. will sign the agreement and send to Kenn. A discussion about ownership of Bullseye Lake followed.

Attorney's Report

An additional appropriation not to exceed \$15,000 for the purchase of a pump for Osteadt lift public hearing was opened by Dick. Tom Banaczek has no problem with the appropriation. Public meeting closed.

Tom moved to approve the appropriation. Don seconded. Motion carried.

DLGF is going to electronic filing.

The Indiana State Board of Accounts has completed their audit and it will go public in two days. Dave's 7 page response was also included on their website and report. Dave's office will send a copy or the link to the State Board of Account's report.

Dave discussed the Bullseye Lake ownership issue and the city's willingness to work the District.

The agreement with Haas Engr. will be open ended. No termination date and can be cancelled with 30 days notice by either party. Bob G. asked that a clause in the contract where Haas will not use our information without our permission. Tom made a motion to approve the contract with Haas Engineering, seconded by Bob G. Motion carried.

Concerning Dale's continued employment, that matter should be handed over to the Personnel Committee. Deb is the chairman and will need to set up a meeting.

The check for LGS has been cut \$66,318. Dave will talk it over the mediation with their attorney. This check should be paid out of the General Fund with an additional appropriation. Motion made by Tom, seconded by Don. Motion carried.

Dave thanked the field employees for assisting in correcting a water problem at this home.

Misc. matters/public input

Walt Breitinger invited the Board and all present to the June 11th outing at Loomis Lake. Naturepoolza. Noon – 4pm.

Tom Banazak presented some new and old photos of soil erosion mainly from Cumberland Crossing.

The District may be willing to participate in a macro invertebrate study. Walt will check into a proposal with perhaps the City, County and the Watershed group combining together to fund it.

There being no further business the meeting was adjourned at 7:45 pm.

Respectfully submitted,

Bob Minarich
General Manager