

VALPARAISO LAKES AREA CONSERVANCY DISTRICT

MINUTES OF MEETING: June 15, 2011

BOARD MEMBERS PRESENT: Dick Brychell, Bob Garmon
Deb Miller, Megan Summers, Tom Kruse
Don Karieva

BOARD MEMBERS ABSENT: John Steffen

CONSULTANT PRESENT: Dave Hollenbeck, Bob Minarich, Kenn Kraus, Dale Brewer

Audience: Tom Banaszak, Walt Breitinger

Meeting called to order by Chairman Dick Brychell at 6:00 pm.

Tom moved to approve the minutes of May 18, 2011. Seconded by Don. Motion carried.

Review of Conservancy District Budget

The 66,318 to be paid out of Conservancy for Valpo-American work.

Sewer monies were sent to the Bank of New York and added to the monies from the Recovery Act. Additional work was to be paid for out of Conservancy funds.

Review of the Water Utility

\$23,000 to be moved from Conservancy to water/sewer to repay for money paid from wrong accounts.

Review of Sewer Utility

Nothing questioned.

General Manager's Report

Waiting for pump for Osteadt Lift.

Welcome to Laura Grayam as front desk account receivables.

Board would like some numbers from Aquatic Control on weed control.

Bob and Ming (City) are working with Prof. Tseng at Purdue Calumet on DNA testing.

Army Corp. of Engr. will be looking at the Chain of Lakes to see if they might serve as a conduit for Asian Carp and rank it's probably.

A report on a home flooding on Marigold Lane. The homeowner, Mr. William Pester, asked for assistance. Bob reported on a study he made with the help of the County Surveyor including a cost for materials at \$580. A discussion ensued with the Board offering to install a catch basin and digging a swale if the homeowners on the street purchased material and the County later grading the road to pitch the street to the ditch. Mr. Pester seemed to believe this is reasonable.

Don made a motion, seconded by Deb. Tom was concerned that this precedent does not cover engineering/design costs. A limit of 32 hours (2 men 2 day). Motion modified to include this. Motion carried.

Maintenance Report by Matt Arts

Batteries replaced at a couple lift stations.

Repair to water line on Smilax. Helped with a leak on Agope, and repaired another on Jonquil.

Work shirts were requested. Left for Bob to order.

3 services to complete on Phares.

Asked if we could dispose of old backhoe. Dave requested that the equipment be declared obsolete. Megan made the motion, Tom seconded. Motion carried.

Driveway paving held up by operator's strike.

Tornado warning stopped the meeting. At 6:34 p.m. Meeting resumed after 20 minutes.

Strategic Plan Reports

Conservancy

**Wetland Program* (Dick, Debbie and Megan)

**Annexation Policy* (Don and Dick)

**Office and Meeting space* (Debbie, Tom and Bob)

**Public and Customer Education*

**Grantor policies* (Jack)

Water Utilities

**Meter conversion* (Jack and Debbie)

**Outsource water billing* (Megan and Tom)

Megan asked that this portion of the strategic plan be eliminated. Will be discussed at the end of the year when the Board reviews the plan.

**Rate making control.* (Dick, Dave and Jack)

**Replacing underground pipes.* (Bob M. and Don)

SEWER

**Sewer service extensions. (Dick and Don).*

**Infiltration and Inflow reduction (Megan)*

**Sewer rates (Jack)*

**Work with the city towards mutual best interests*

Dale's Report

Need to move money from Conservancy to water/sewer accounts due to items like manager's salary paid out of conservancy improperly. \$23,833.85
4 bank deposits made to meter deposits instead of water/sewer need to be transferred.
\$9156.13
She requests a check book be ordered for the CCIF account.

Engineer's Report

Bullseye Lake – requested records from the City on the infrastructure around lake.
Information on the County's comprehensive drainage plan arrived at their office.
Looking at Prof. Schoer's report the low oxygen may be solved by a couple of fountains.
Bob asked that Kenn's office start on the Flamingo Drive water main replacement.

Attorney's Report

Dave will correct paperwork on Stu's/Megan's conflict of interest notice in the Board of Account's report.
County auditor has completed the property tax settlement in the amount of \$115,573.04 or 58%.
Additional appropriation of up to \$7000 for the parking lot paving project. Public hearing opened; Tom Banaszak questioned the procedure but had no comment on the parking lot. Dave explained the procedure. Hearing closed.
Megan made the motion, seconded by Bob. Motion carried.
A revised employment contract with Dale brings her rate to \$25/hr and includes her for a performance awards offered at the end of the year and retro pay back to May 18th.
Motion made by Megan, seconded by Deb. Motion carried.

Misc. matters/public input

Bob Minarich speaking for Walt Breitinger, mentioned that Walt has a list of names to present at the next board meeting of qualified individuals to do a macro invertebrate study for the watershed and will get prices. (Walt could not stay as the tornado warning made the meeting last too late.)

Dick asked that Tom present a list of questions/concerns to the office 3 days prior to the meeting to prevent redundancy and allow the Board time to review the questions/concerns.

There being no further business the meeting was adjourned at 7:14 pm.

Respectfully submitted,

Bob Minarich
General Manager