

# Valparaiso Lakes Area Conservancy District

## Minutes of Meeting March 21, 2018

Board Members Present: Thomas Kruse, Mickey Koehler, Nancy Satterlee,  
Rolando Chilian, Walt Breitinger

Board Members Absent: Connie Hughes, Christian Anderson

Consultants Present: Dale Brewer, David Hollenbeck, Robert Minarich,

Audience: Tom Banaszak, Walt Breitinger. Don Kareiva

Tom called the meeting to order at 5:30 pm and suspended the rules and handed gavel to Dave. Dave talked about the South Burlington Beach Directorship slot being open and Walt Breitinger had filed for that position. The background check showed he was appointed by the Park Ave. Management LLC to act as their representative which owns a property in the South Burlington Beach Directorship.. The position will be filled until the next annual meeting. An election would be held next February for the balance of the three year term.

Rolando moved to accept Walt for that Directorship, Nancy seconded the motion. No discussion and the Motion carried 4-0.

Dave then swore Walt in.

Dave returned the gavel to Tom and Walt gave a short thank you speech and left due to personal reasons.

Rolando moved to accept the minutes. Mickey seconded it. Motion carried 4-0.

Mickey then moved to approve the claims and accept the financial reports. Tom seconded it. Motion carried 5-0.

A discussion continued from an earlier committee meeting on March 15, 2018 concerning the base rate for 5/8" and 3/4" meters was lower than the sanitary sewer rate from the city. The finance committee recommended that over the course of the next 3 year an incremental bate rate increase should occur. 1<sup>st</sup> year up \$3.50, 2<sup>nd</sup> year up \$3.50 and 3<sup>rd</sup> year up \$3.69. Mickey moved for this to occur, Rolando seconded it. Motion carried 4-0.

Another discussion ensued concerning the Rainy Day fund and that the district is able to fund it with unspent appropriations in the amount of 10% or \$19,650.00 from 2017. Mickey voted for the transfer, Rolando seconded it. Motion carried. 4-0. Resolution 18-1.

Mickey brought up a May 5<sup>th</sup> workshop. Dale can give a report of financing, Anton to talk about insurance, Strategic Plan and Dave will buy lunch. Rolando asked if this would be acceptable to the other members. There were no objections. Dave recommended a facilitator.

General Manager's Report

Manholes in good shape, however, Claussen had to be cleaned.

No news from Brett on mapping.

GMC pickup went out. Transmission is believed to be at fault.

Lake enhancement. Adam McAlpine had sent a set of plans about an upgrade to the Burlington Beach Road storm sewer. Adam explained there will be an additional 19 acres that drain through this line instead of going directly to Loomis Lake. Bob M. sent the plans to Brett for review and hopefully will have something by the next meeting as to what we can expect from various rain events.

Signed up for the MS4 annual meeting.

Ordered the saplings. Nut Package.

NISWAG April 19<sup>th</sup> in Gary.

Dave is looking at the PSN contract for the pay button. They are in communication with Keystone.

Landlords are paying up.

Bob M. handed out book 6 sewer only delinquency. 3 people on the list.

Thompson on Ostedt agreed to pay \$200/per month plus current bill. Board agreed to that.

Long Lake LARE grant came in at \$4200. 5 total grants.

Rolando asked about the Hillcrest lift pumps as to when it will be ready.

#### Maintenance Report

2 water samples taken and passed.

5 meter change outs

20 Delinquents

24 Locates

0 Seasonals

Tom mentioned that the committee membership is in front of you. If there are any wanted changes to let him know.

#### Committee Reports

Personnel

Tom - none

#### Insurance Report

Rolando – nothing

#### Environmental Committee

Christian - none

#### Liaison Committee

Connie - Nothing

#### Strategic Planning Committee

Nancy - Nothing

#### Engineering Committee

Brett - nothing

No accounts receivable report

Attorney's report

The Walden loop documents are done. Dave asked for himself and Brett to prepare Plans and Specifications for the April meeting. Maybe award the project at the May meeting. Mickey so moved, Nancy seconded it. Motion carried 4-0.

Bob M., Dale and Dave met to discuss some of Dale's concerns about PSN and Keystone.

No word on Laura's lawsuit.

The employee handbook process is ongoing. Updates are coming in.

Don Kareiva spoke about the new furniture. How are the funds for the looping project? Still talking about it.

Tom Banaszak asked about the Lippmann project. Corrected him saying it is the Walden looping project. Better volume, clarity, consistent pressure. Mentioned the charter for setting up the district. Dave helped explained some basic laws for a conservancy district.

Tom closed the meeting at 6:30 pm.