

<b>327 IAC 15-13-17 MS4 Storm Water Permit Municipal Operations and Good Housekeeping Audit/Inspection</b>	<b>Authority:</b> <i>This audit/inspection was conducted pursuant to 327 IAC 15-13-22 and is consistent with the requirements of 327 IAC 15-13-17.</i>
<b>MS4 Name: Valparaiso Area Lakes Conservancy District</b>	<b>MS4 Permit Number: INR040103</b>
<b>MS4 Operator: Conservancy District Board of Directors</b>	<b>County: Porter</b>
<b>MS4 Permit Coordinator: Bob Minarich</b>	<b>Others Attending the Audit: David Hollenbeck, CD Attorney</b>
<b>Audit / Inspection Information</b>	
<b>Questions or inquires concerning this report should be directed to:</b>	
<b>Ms. Reggie Korthals</b> MS4 Coordinator Office of Water Quality - IDEM	Phone: 317-234-1601 Toll Free: 1-800-451-6027 E-Mail: rkorthal@idem.IN.gov
<b>Audit / Inspection Date: 2/26/2015</b>	<b>Report Distributed:</b> <input type="checkbox"/> E-Mail <input type="checkbox"/> Mail <input type="checkbox"/> Certified

<b>SECTION A: Measureable Goals – Documentation Review</b>			
PROVIDED	NOT PROVIDED	Actions	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1. Provide documentation of MS4 measurable goals for the MCM including implementation timetables (Included in the SWQMP Part C)
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2. Provide a list of all municipal owned and operated facilities (Identify those with Industrial Permits (Rule 6))
<b>SECTION B: Employee Training – Documentation Review</b>			
PROVIDED	NOT PROVIDED	Actions	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1. Provide documentation of employee pollution prevention training.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2. Provide materials used, sign-in sheets, agenda.
<b>SECTION C: Storm Water Infrastructure – Document Review</b>			
PROVIDED	NOT PROVIDED	Actions	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1. Provide a map of the facility that includes conveyances and outfalls.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2. Provide documentation of catch basin cleaning and material disposal
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3. Provide documentation of storm water non-structural and structural BMP maintenance and material disposal.
<b>SECTION D: Flood Management – Documentation Review</b>			
PROVIDED	NOT PROVIDED	Actions	
<input type="checkbox"/>	<input type="checkbox"/>		The MS4 does not own or operate any flood management structures
<input type="checkbox"/>	<input type="checkbox"/>		1. Provide an inventory of flood management structures. (Retention, detention ponds)
<input type="checkbox"/>	<input type="checkbox"/>		2. Provide documentation of inspections of structures.
<b>SECTION E: Facility Maintenance – Document Review</b>			
PROVIDED	NOT PROVIDED	Actions	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1. Provide documentation for maintenance inspections performed at the facility.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2. Provide documentation for maintenance inspections performed in the field.

<input checked="" type="checkbox"/>	<input type="checkbox"/>		3. Provide a copy of the procedure for maintenance activities.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		4. Provide a copy of the facility SWPPP or program outline for facilities
<input type="checkbox"/>	<input checked="" type="checkbox"/>	To be completed	5. Provide a copy of the materials inventory for the facility (Part of the SWPPP)
<input checked="" type="checkbox"/>	<input type="checkbox"/>		6. Provide management procedure (SOP) for stockpile storage, maintenance, and disposal
<input type="checkbox"/>	<input type="checkbox"/>	Non on site	7. Provide management procedure (SOP) for composting materials, if applicable
<b>SECTION F: Vehicle Maintenance and Fueling – Documentation Review</b>			
<b>PROVIDED</b>	<b>NOT PROVIDED</b>	<b>Actions</b>	<b>All vehicle maintenance and fueling activities are done off site.</b>
<input type="checkbox"/>	<input type="checkbox"/>		1. Provide documentation of vehicle maintenance practices?
			2. Identify where inside drains discharge to. <input type="checkbox"/> Storm Water <input type="checkbox"/> Sanitary
<input type="checkbox"/>	<input type="checkbox"/>		3. Provide documentation that spill kits are available and located within the vehicle maintenance area and fueling area
<input type="checkbox"/>	<input type="checkbox"/>		4. Provide documentation for clean-up of fuel spills.
<input type="checkbox"/>	<input type="checkbox"/>		5. Provide documentation of fuel facility inspections and maintenance.
<input type="checkbox"/>	<input type="checkbox"/>		6. Provide documentation that facility employees with use of the fueling station are provided spill prevention training.
<b>SECTION G: Public Streets Operation and Maintenance – Document Review</b>			
<b>PROVIDED</b>	<b>NOT PROVIDED</b>	<b>Actions</b>	<b>Street Sweeping and deicing are performed by Porter County</b>
<input type="checkbox"/>	<input type="checkbox"/>		1. Provide documentation of street sweeping including schedule.
<input type="checkbox"/>	<input type="checkbox"/>		2. Provide documentation of storm drain and conveyance cleaning and maintenance.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3. Provide documentation for roadside maintenance activities. (Shoulder stabilization, ditch stabilization, and vegetation)
<input type="checkbox"/>	<input type="checkbox"/>		4. Provide documentation for use of deicing materials, storage, removal.
<b>SECTION H: Pesticide, Herbicide, and Fertilizer Application and Management – Documentation Review</b>			
<b>PROVIDED</b>	<b>NOT PROVIDED</b>	<b>Actions</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>		1. If restricted pesticides/herbicides are used and require certification by the Indiana State Chemist Office, provide documentation.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		2. Provide documentation of applicator certification.
<input checked="" type="checkbox"/>	<input type="checkbox"/>		3. Provide documentation of applicator training for storm water pollution prevention.
<b>SECTION I: Facility Inspection</b>			
If the permit audit generates the need for a facility site inspection, a separate facility report will be attached to this report. Municipal Facility(s) to be inspected: <b>NO INSPECTION GENERATED.</b>			
<b>SECTION J: Comments</b>			
The MS4 coordinator was well prepared for the audit and provided all required permit compliance documentation for review.  The MS4 has demonstrated consistent and accurate permit compliance.			

**SECTION K: Audit Follow-up**

- The permittee is in compliance with the requirements of 327 IAC 15-13-17 and must continue to implement SWQMP BMPs for proper pollution prevention and good housekeeping. No further action is required at this time.
- All items marked as marginal and/or unsatisfactory must be corrected on or before \_\_/\_\_/\_\_.