

Valparaiso Lakes Area Conservancy District

Minutes of Meeting July 18, 2018

Board Members Present: Mickey Koehler, Nancy Satterlee,
Connie Hughes, Thomas Kruse, Rolando Chilian
Christian Anderson, Walt Breitinger

Board Members Absent: None

Consultants Present: Dale Brewer, David Hollenbeck, Robert Minarich

Audience: Tom Banaszak, Jim Parsell

Tom called the meeting to order at 5:30 pm

Mickey moved to accept the minutes. Connie seconded it. Motion carried 6-0.

Mickey then moved to approve the claims and accept the financial reports. Tom seconded it. Motion carried 6-0.

Dave then opened a public hearing on the resolution raising of the meter deposit from \$40 to \$80.

Banaszak just questioned why there was a need and is opposed to the increase. Tom closed the hearing. Motion carried 7-0.

General Manager's Report

Manholes are good.

Brett sent the maps and he has included the valving. Bob M. is verifying the placement of those. *Still wait on street maps.*

The fire hydrant software file is empty. Will need to get hard copies of information and re-populate all 80+ hydrants. Will take some time. *Repopulation is done.*

HR employee manual is still a work in progress. Dave should have more on that.

Mickey, Brett and I met with city officials about the Burlington Beach road storm water project and expressed our concern. We informed them that it was not in our best interest for this project to proceed at this time.

Strategic Plans Items

Test bench outrageous. Bob M. will continue to look.

Walden Loop Dave's report

Boat and trailer still looking. Maybe this fall.

Lake test – 3rd round completed for Volunteer monitoring with the State.

Storm mapping – Drove Brett through the area and will start on that. Brett stated that he and JPR are swamped right now.

Hillcrest upgrade. Got a quote from Ferguson (formerly Underground Pipe and Valve), Gasvoda showed up yesterday and will send a quote on two styles. Pro Valve declined to send a quote as they feel they would not be able to match the other bidders.

Hollenbeck Nature Greenway – no report yet.

Taking daily readings on Flint Lake. Drops about ½” per day with no rain.

Mickey asked about the wooded area west of sediment pond may be a place to look to expand into it.

Walt asked about liability insurance for Board members. Our current plan has coverage for each member.

Maintenance Report

Ostedt lift generator had a circuit board replaced.

Copper and Lead samples to be taken as well as TTHM's and HAA5 very soon.

Soil erosion on Grandview and Waiola. Keeping an eye on them.

2 water samples taken and passed.

Committee Reports

Personnel

Tom - none

Insurance Report

Rolando – met with Anton Insurance and updated their files.

Environmental Committee

Christian – none

Liaison Committee

Connie – Nothing

Strategic Planning Committee

Nancy - None

Engineering Committee

Walt- none

Accounts receivable report

Dave sent 4 nasty letters to the delinquent sewer only list. 2 replied and paid. One is already rented out to someone else and billing is current. The last one, Wetzel, needs to have the sewer line disconnected. Rolando so moved. Connie seconded it. Motion carried 5-1-1. with Nancy voting against and Walt abstaining.

Water customers owning funds are shut off. The aged trail balance shows customers from 2012 to 2106 and Bob M. will start contacting them by letter hoping to collect.

Connie brought up the sewer fees collected for Hillcrest Beach. Will need a letter from the association for this action to be triggered.

No engineering report.

Attorney's report

The employee handbook is in the final stage. Need to schedule a personnel committee workshop for recommendation.

Budget info. 3.4% growth for levy. Monday is the hearing. Motion to allow Dale to move funds around within budget draft. Rolando so moved. Seconded by Connie. Motion carried 7-0.

Dave approved using contract for the I Cloud payment portal. Nancy moved to implement this contract. Seconded by Rolando. Motion carried 7-0.

Dave reported that the engineers are way at least 2 weeks behind. The Walden loop survey, the Greenway survey and so on. Dave asked for a cost on the topographic survey and it was recommended to wait until winter when the tree leaves are removed.

Tom read a letter from Mr. Parsell about lost water. Bill up from \$88 to \$250.

Floor to Mr. Parsell. He requested some forgiveness on his water/sewer bill due to neighbor cracking open his garden bib and letting water run.

Christian brought up sprinkling credit being only two months and would like to see it bumped up to 3 months. He was directed to have his association draft a letter to us on this matter.

Floor to Tom. Talked about the amount of water coming into the lake.

Tom closed the meeting at 6:55 pm.

Attest:

Robert Minarich
General Manager