

Valparaiso Lakes Area Conservancy District

Minutes of Meeting June 20, 2018

Board Members Present: Mickey Koehler, Nancy Satterlee,
Connie Hughes, Thomas Kruse, Rolando Chilian

Board Members Absent: Christian Anderson, Walt Breitingner

Consultants Present: Dale Brewer, David Hollenbeck, Robert Minarich, Joe Haufle, Michael Crowl

Audience: Tom Banaszak, Doug and Deb Scharp

Tom called the meeting to order at 5:33 pm

Mickey moved to accept the minutes. Connie seconded it. Motion carried 5-0.

Tom suspended the rules and gave the floor to Joe Haufle and Michael with Clarke Aquatics. Joe presented the 2017 AVMP. A tier 2 survey in late July/August will be done. This involves throwing a rake out grabbing the vegetation and counting the types found. Talked about the early season curly leaf pond weed treatment. The last inspection Michael did not find any curly leaf pond weed or Eurasian Water milfoil. There are a lot of natives in Flint with 12 species. The quality of the lake will improve with more natives. The seechi disc readings are getting better.

Mickey then moved to approve the claims and accept the financial reports. Rolando seconded it. Motion carried 5-0

General Manager's Report

Manholes are good.

Brett sent the maps and he has included the valving. Bob M. is verifying the placement of those.

Sapphire drain is about 100% done.

Hillcrest pump in, the other pump is down. Hillcrest quotes are coming in. *No news.*

The fire hydrant software file is empty. Will need to get hard copies of information and re-populate all 80+ hydrants. Will take some time.

Flushing the dead ends this spring. Ridgewood Creek and Woodmere definitely needed flushing.

Got a renewal notice of our MS4 permit which is due in November.

HR employee manual is still a work in progress. Dave should have more on that.

Customer Appreciation Day June 9th. About 50 people showed.

NISWAG in LaPorte. June 21st. Will skip as there is a meeting with Dave here that I should attend.

Brett and I met with city officials about the Burlington Beach road storm water project and expressed our concern. We have not heard back on this yet.

The sediment pond has finally got some sediment in it. I will meet with Brett and get a plan of action to bring back to the Board. May be able to dispose of the material on site. Brett will work on that.

Attempt at beaver deceiver in Flint was too small. Talked to State and got some very few comments.

Strategic Plans Items

Test bench outrageous. Bob M. will continue to look.

Walden Loop Dave's report

Boat and trailer still looking. Maybe this fall.

Lake test – 1st round completed for Volunteer monitoring with the State. Still nothing.

Storm mapping – Drove Brett through the area and will start on that.

Hillcrest upgrade. Got a quote from Ferguson (formerly Underground Pipe and Valve),

Gasvoda showed up yesterday and will send a quote on two styles. Pro Valve declined to send a quote as they feel they would no be able to match the other bidders.

Hollenbeck Nature Greenway – no report yet.

Maintenance Report

Soil erosion on Grandview and Waiola. Keeping an eye on them.

Cardinal lift – installed new capacitors and starter relays.

2 water samples taken and passed.

3 sprinkler meters added

0 meter change outs

14 Delinquents

35 locates

4 Seasonal turn ons.

2nd set of lake samples taken for Volunteer monitoring.

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Committee Reports

Personnel

Tom - none

Insurance Report

Rolando – none

Environmental Committee

Christian – none

Liaison Committee

Connie – Walt asked that a statement should be available for the Board to review. Bob will provide a monthly report for the Board. *Met with Dave/Bob on May 25th and came up with some policies. Also raise the meter deposit from \$40 to \$80. Also more information about*

landlords from the tenants. Dave took over and provided a landlord/tenant's utility service policy. Dave will function accordingly on the meter deposit increase.

Rolando moved to accept the policy, Connie seconded it. Motion carried 5-0
Connie went on to talk about the beaver deceiver problem. Mickey asked if we could take daily lake level recordings. Bob M. will take care of it.

Tom asked about the Customer Appreciation Day signs and flyers. Next year these need to be improved on.

Strategic Planning Committee
Nancy - None

Engineering Committee
Walt- none

No accounts receivable report

Attorney's report

The State Board of Accounts now requires monthly input of data versus an annual input on the Gateway system.

The auditor's office sent the June's property tax settlement of about 60% of the yearly tax. The 2019 annual budget workshop on July 23rd. DLGF starts its work. Dale would like to hold our budget hearing in August and adopt the 2019 proposed budget in September. Awaiting growth quotient numbers. Estimate about 4%.

The Emerald Pond matter of a value of \$200,000 is out of the question and told Mr. Wagner that.

Walden Loop – plans and specs should be out next month. Need to get our engineers to survey the roadway and has a call into Brett to do so, Brett, Bob M and Dave will meet tomorrow on all the projects. The loop estimated cost was \$151,000.

Dave talked with Mr. Poulos about the Burlington Beach storm sewer project and how the City can help with this. Tom asked what VLACD could possibly do to help? Mickey agreed that the water coming down Burlington Beach is not a good idea. The Board instructed Dave to tell the City that the Board's position is this project is not in our best interest, but that shall wait until Brett gives us his point of view.

The employee handbook process is ongoing. *A draft from ODS has come in on the employee manual. Hope to have it in final form for the August meeting. Bob M. has sent in the job descriptions to be included.*

The Nature Greenway needs to be surveyed and also a topographical map be made. There is an Indiana Greenway foundation. This could help with a master plan.

Report on water/sewer delinquencies. The first one is the sewer only accounts. There is a couple of foreclosures. Krueger is one. Bob M. advised that the customer's that are delinquent

be invited to our meeting to explain problems. Need to send registered letter with signed receipt. Dave will provide a form letter that will be sent out.

The second group, water/sewer delinquents, a 25-page report was boiled down to this form. Houses sold, some paying it down, some dead.

It appears the spreadsheet has changed the dates from what was entered. Bob M. will recreate this spreadsheet.

Dave will create a "Guido" letter to send out to those who are behind.

Floor to Mr. Scharp who commented on the raise in the base rate, the beaver deceiver, asked about what chemical to use on spatterdock.

Floor to Tom. Talked about the amount of water coming into the lake.

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Tom closed the meeting at 7:06 pm.