

# VALPARAISO LAKES AREA CONSERVANCY DISTRICT

## MINUTES OF MEETING: February 20, 2013

BOARD MEMBERS PRESENT: Tom Kruse, Don Kareiva, Mickey Koehler  
Nancy Satterlee, Rolando Chilian  
Megan Summers, Bob Garmon

BOARD MEMBERS ABSENT: none

CONSULTANT PRESENT: Dave Hollenbeck, Bob Minarich

Audience: Tom Banaszak, Bob Finley, Hope Cook, George Smolk, Pat McInerney, Walt Breiting, Christian Anderson, Ed Schwuchow, Joel A. Miller, Stu summers, Linda Pendleton, Don Floyd, William Drozda, Flo Schneider

Meeting was called to order by Chairman Bob Garmon at 6:19 pm at the Valparaiso, Lakes Area Conservancy District's pole barn.

Don made a motion to approve the minutes. Tom seconded it. Motion carried.

### Financial committee report

Don reported that we are in a positive mode for January. Water was \$2100 and sewer was \$4100 positive. Don moved that we approve the claims and Rolando seconded it. Motion carried. Don then mentioned the error in the rainy day fund calculations. The \$2700 that was moved into the rainy day fund could have been a total of \$17,200. Don then moved that an additional amount of \$14,500 be moved into the rainy day fund from the conservancy fund. Rolando seconded it. Motion carried.

Bob brought up Invoice Cloud. The staff had looked into credit card payments and it died due to lack of interest. Bob asked the Board to look into it again with Jason Baker giving a demo on it along with a couple of other conservancy districts that Dave had mentioned.

Don then moved to approve the financial statement as presented. Rolando seconded it. Motion carried.

### General Manager's Report

The Flamingo water main project now has some new numbers. It can go out to bid. The IURC utility report has been sent downstate. Our Keystone asset program has been populated with main, meters, hydrants and vaults and depreciated. The Gateway report PSC was also completed and matched with the other programs. The guys are out exercising vales weather permitting. Another grinder pump went out and needed the use of the vactor to clean out the wet well portion. We were able to vac out 12 feet down, something that was not possible a few years back. No new homes and Wild Rose has been inspected.

The new signs for lake enhancement are in after a lot of work by Nancy. Nothing new on the MS4 program. The new bills are ready to go. Laura brought in an example of what they look like. Flint Lake outfall has some new data from the engineers. We sent out 259 ballots and 147 have been returned.

Matt's report given by Bob M.

The Ridgewood Creek lift is having problems with the transfer switch. There were a couple of service line leaks on the customer's side.

Nothing for Laura's report.

Dale's report –nothing.

#### Insurance Committee

The committee discussed the new rate increase of 13.7 percent. The committee decided to increase the deductible and keep the increase at .6 percent which was option #1 from Anton. Megan moved to accept option #1 which has \$2500 for a single plan deductible and \$5000 for the family. Don seconded it. Motion carried.

#### Engineering Committee

The committee met and recommended several revisions for the Flamingo water main project. It will be downsized from 1600 feet to 1000 feet with out having to take out a loan or a bond.

Bob brought up the holiday schedule and moved to accept it. Mickey seconded it. Motion carried.

#### Attorney's report

2 pieces of legislations. First is the rainy day calculations and the second is the IUPPS locating process.

GAI consulting closed the BONAR office and we received 14 cabinets of data.

All governing members shall be deemed employees and must fill out W-4 forms.

This is the last regular meeting before the annual meeting.

#### Miscellaneous Matters

Nancy mentioned the JFNew Cardno report and in agreement with the Chain of Lakes Group would like an area(s) to pull the milfoil to test the results as a test. The Board seemed in be in favor of this. Don mentioned some other methods that might be looked into.

William Drozda asked for relief on a large water bill. Laura had asked him to present a letter for the Board but instead he just showed up at the meeting. This left some confusion on information. Mr. Drozda agreed to pay for the water and asked for help on the sewer bill. The Board agreed to take an average of the last three months to charge him for the leak time frame. He will stop in the office in the morning to pay on the bill.

Being no further topics and no one else on the agenda,

Bob Garmon closed the meeting at 7:11 pm.

Attest:

Bob Minarich  
General Manager  
Valparaiso Lakes Area Conservancy District

**VALPARAISO LAKES AREA CONSERVANCY DISTRICT  
MINUTES OF ANNUAL MEETING: February 20, 2013**

BOARD MEMBERS PRESENT: Tom Kruse, Bob Garmon  
Rolando Chilian, Mickey Koehler  
Don Kareiva, Nancy Satterlee

BOARD MEMBERS ABSENT: Megan Summers

CONSULTANT PRESENT: Dave Hollenbeck, Bob Minarich,

Audience: Tom Banaszak, Walt Breitinger, Christian Anderson, Hope Cook, Flo Schneider, George Smolka, Linda Pendleton, Joel A. Miller, Bob Finley

Dave brought in the results of the election between Don Kareiva and Hope Cook for District 1 and Christian Anderson and Tom Banazcek for District 4. Don won 64 to 19 over Hope Cook and Christian Anderson won 40 to 13 over Tom Banazcek. Nancy Satterlee was unopposed.

The next order of business is to organize the Board and elect a chairman and vice chairman. Dave opened the floor for nominations for chairman. Tom nominated Bob Garmon and Nancy seconded. There being no other nominations, Bob Garmon was elected chairman.

Next for vice chairman, Don Kareiva nominated Tom Kruse. Nancy seconded it. There being no other nominations, Tom Kruse was elected Vice chairman

Minutes and financial reports for 2012 will be sent to the Mary Harper's office.

Dave handed the gavel over to Bob if he wished to have public comments.

Tom Banaszak listed several complaints as to having to sign up to speak at the meetings, moneys received from the selling of the office to Family Express, soil erosion that filled in his lagoon, and lack of participation of the VLACD in improving the roads in the District.

Bob closed the meeting at 8:24 pm.

Respectfully submitted,  
Bob Minarich  
General Manager