

Valparaiso Lakes Area Conservancy District

Minutes of Meeting February 15, 2017

Board Members Present: Tom Kruse, Mickey Koehler, Rolando Chilian,
Christian Anderson, Nancy Satterlee, Connie Hughes

Board Members Absent: None

Consultants Present Bob Minarich, Dale Brewer, David Hollenbeck

Audience: Bob Garmon, Tom Banaszek

Meeting was called to order at 6:00 pm by Chairman Thomas Kruse.

Mickey made a motion to approve the minutes. Seconded by Rolando. Motion carried 6-0.

Mickey made a motion to approve the claims and accept the financial reports. Seconded by Christian. Motion carried 6-0.

Mickey then made a motion to pay the invoice and approve Tom to execute the attached document for the annual Key Software License. \$6210 Connie seconded it. Motion carried 6-0.

Bob M. gave his manager's report :

Dave mentioned that he is still working on easements for the looping project.

Dish Restaurant good, Claussen needed flushing. 6 ft did require some jetting .

There are two change orders on 70 E. from the engineers, one is a deduct for \$2500 the second for service taps. The numbers were not backed up but #2 is higher due to flowable fill. Tom asked if the engineer is okay with these numbers and Brett was okay with #1 but not #2.

The Board authorized Tom to review and approve change order #2. Mickey so moved. Rolando seconded it. Motion carried 6-0.

Last meeting Brett and I looked at the possibility of updating our maps. JPR had proposed GIS software in the past. This was very costly. Instead JPR could use Porter County GIS software and redraw our maps on AutoCad and also a PDF copy for field tablets. Not to exceed \$5000.

Tom claimed there is two options. Approve it or got to engineering. Nancy moved to send this to the engineering committee. Rolando seconded it. Motion carried 6-0.

Filed five LARE grants. No word from State.

NISWAG tomorrow in Portage 9 am. Riverwalk Drive.

Sample window came in. Far too loose in frame. Will come in again and re-measure all the windows.

County Highway did some work in WildRose and left the site brown. Lisa called in to complain, I called the highway dept. and they came out and silt fenced some of it and mulched the rest.

One sewer disconnected. The owner sent us a check for \$43.77 which we sent to Dave for his interpretation. Dave did not see the letter. Will resend it to Dave in the morning along with the check and inform the owner that he should contact us concerning the dollar amount. Mickey suggested a third or fourth of the money due, Connie half or $\frac{3}{4}$ of the amount. Tom came up with $\frac{1}{3}$ for reconnection and the balance by Sept. 1st. Mickey so moved, Christian seconded it. Motion carried 5-1.

The next set of delinquents were presented to the Board. The red should go to the next level that were over \$200. Three were chosen and given to Dave.

There were discussions concerning many different thoughts. Dave will call the Health Dept. in the morning.

No change on cameras.

The drain on Hill Road is over 14 feet deep on Flint Lake Gateway. Christian asked what the cost would be and Brett can review for size and flow.

Office cleaning proposal. 2 proposals. \$115 by Olar and \$145 by Innovative Cleaning. Tom uses Olar and strongly recommends her. Nancy moved to hire Olar. Connie thought that a person who is known to us would be better. Rolando seconded it. 6-0.

Field Maintenance report:

Lift stations good.

Ridgewood Creek condos were sent a letter about shop rags being flushed down the toilets and clogging up our pumps.

Water samples good.

Fixed two curb stops.

29 Delinquent Turn offs. 15 locates, no seasonals.

Committees

Tom and Mickey will put the new committees together. Let Tom know if you have a preference.

Personnel Nancy - no report.

Insurance Rolando is waiting for information on disability.

Rolando then made a motion to accept the current renewal 2HLJ code. Bob seconded it. Motion carried. 7-0. Mickey mentioned a rider for life insurance. It was included.

Environmental Meeting a week after the 27th. Cook property. Sedimentation discussion.

Public Liaison Unfilled

Engineering – Unfilled

Long and Short Planning Tom called Steve Poulos twice. Will try again.

Accounts receivable – nothing.

Engineer - nothing else.

Attorney's report –

Explained Bob Garmon's situation. A free holder can be placed into this position for the remainder of this term.

Bob expects to close on some property soon. Within a week.

Dave mentioned the 1782 notices for 2017 and that DLGF approved our budget. *Final budget order has been received. \$196500. Rate .0868% per \$100. Pretty much what we asked for the general budget.*

A bit of discussion occurred concerning the new MS4 regulations that might be passed. Rolando moved to have the environmental committee review the new regulations. Nancy seconded it. Motion carried. 7-0. *The by-laws were sent to Dave but did not have a chance to look at it.*

Gentleman on Bullrush came in to ask for assistance on the home from the Board again. 5 years ago we lowered it. Thomas Kruse said no to the request.

Tom closed the meeting at 6:45 pm.

Attest:

Bob Minarich

General Manager

Valparaiso Lakes Area Conservancy District

