

# VALPARAISO LAKES AREA CONSERVANCY DISTRICT

## MINUTES OF MEETING: February 17, 2010

BOARD MEMBERS PRESENT: Sue Gustafson Dick Brychell Jack Steffen  
Tom Kruse Debbie Miller Megan Summers

BOARD MEMBERS ABSENT : Ken Hill

CONSULTANTS PRESENT: Dave Hollenbeck Bob Minarich Adam McAlpine

The meeting of the Board of Directors of the Valparaiso Lakes Area Conservancy District was called to order at 6:00 P.M. on February 17, 2010 by Chairman Brychell.

The regular meeting was called to order with the annual meeting to occur after voting process is complete.

- ❖ Valpo Americans Sewer Project was reviewed  
Dave and then Adam spoke about the issues with this project. Adam reported regarding the soil problems requiring more extensive work, and therefore cost, to complete the project than originally estimated and bid. LGS has submitted a change order which greatly exceeds the original bid; Adam has been negotiating with LGS to agree on reasonable pricing. Adam recommended approving the change order for \$31,294.00 to keep the project going and then settling with LGS upon completion. Tom Kruse expressed concern regarding approving this change order and recommended to continue the job on a time and materials basis. Bob agreed to go and oversee the project at the site. A motion was presented by Tom Kruse to make a construction change order directive to LGS to do the South 95 feet of work on a time and materials basis with all material backed up with copies of invoices and labor and any other expenses listed on daily tickets signed by the Haas engineering representative in the field. Also, we will not approve dewatering fees. The motion was seconded and carried.
- ❖ The minutes of the Jan.17, 2010 meeting were reviewed and approved after corrections.
- ❖ The Conservancy Budget was reviewed  
A motion carried to create a line item for HSA, with appropriations being transferred out of travel to do so.  
There is about \$13,000 in the Rainy Day Fund that may be moved at a later date.
- ❖ The Water financials were reviewed.  
Due to billing problems, monies received were lower than expected but will be higher than usual in February.
- ❖ Bob went over Joe's maintenance report. Nothing to report, usual regular maintenance of the system.

- ❖ Bob presented his manager's report.  
The soil borings for Kettle Lake were better than anticipated, but still not great.  
The new billing format has started with some glitches and many customers have called, but the overall response so far has been good. Tina will continue to improve these bills.  
There was mud by the Valpo American project site, but was cleaned up.  
A new home is going in Stonehenge off of Garden Gateway North.  
MS4 Audit folders were passed out to board members; the results of the audit were good.  
Prof. Jon Schoer is still out of the country.  
The NIRPC annual fee is due again. A motion carried to approve the agreement between NIPRC & LAC for MS4.  
Approval was given for Bob to attend the MS4 and ILMS meetings.  
John Shepherd will be getting back to Bob regarding the Porter County mitigation process for Kettle Lake and Emerald Pond.  
The church camp would like to tie into our system, but nothing has happened with that yet.
- ❖ The Sewer financials were reviewed.  
Income was down due billing error, will be up in Feb.  
Tina would like to change the sewer due date, due to delays in getting data from VCU.  
Ellen received a bid for a new computer that is pretty high and will look into other bids and also other computer support companies to work with. Ellen would also like to explore other software options for accounting and payroll.  
A motion carried to approve the 2010 contract between Haas & VLACD.
- ❖ A motion carried to approve the claim forms and financials.
- ❖ Miscellaneous matters  
Dave reported that the property taxes should be on time this year.  
Adam submitted the Kettle Lake project information to Burk Engineering; has not heard back from them yet.  
The construction inspection fee for the Valpo American project was \$44,000, but will now be more. Bob will meet with Adam to discuss this.  
Bob gave out information on the DNR Goose Control seminars.

There being no further business, the meeting was adjourned at 7:19 P.M.

The annual meeting was put off until March as the election results were not in yet.

Respectfully Submitted,

Ellen McMeans  
Financial Secretary