

VALPARAISO LAKES AREA CONSERVANCY DISTRICT

*MINUTES OF MEETING March 18, 2009*

BOARD MEMBERS PRESENT: Sue Gustafson    Debbie Miller    Megan Summers  
   Jack Steffen    Tom Kruse    Dick Brychell  
   Ken Hill

BOARD MEMBERS ABSENT :    None

CONSULTANTS PRESENT:    Dave Hollenbeck    Bob Minarich    Adam McAlpine

After determining there to be a quorum present, the Meeting of the Board of Directors of the Valparaiso Lakes Area Conservancy District was called to order at 7:45 P.M. on Wednesday, March 18, 2009 by Chairman Brychell. The meeting was held at the Flint Lake Church of Christ.

Chairman Brychell read a Resolution honoring Ed Schwuchow's years as a Board Member. Megan moved to adopt the resolution. Jack seconded. The motion passed unanimously.

Chairman Brychell read a Resolution honoring Mark Ennes's 20 years of service on the Board, the past ten as Chairman. He presented Mark with a plaque. Megan moved to adopt the resolution. Tom seconded. The motion passed unanimously.

Chairman Brychell opened the Public Hearing on the Additional Appropriation for the Cardinal lift station repair. The Additional Appropriation from the CIF is for \$200,000.00. Tom Banaszak questioned why the lift had to be replaced. It was explained that the lift was severely damaged in the September 2008 rain event. There were several other questions by the public regarding the work to be done. Deb moved to approve the additional appropriation from the CIF. Sue seconded. The motion passed unanimously. Sue moved to close the public hearing. Ken seconded. The motion passed unanimously. Chairman Brychell then closed the public hearing.

Megan moved to approve the minutes of the February 18, 2009 meeting as presented. Jack seconded. Motion passed unanimously.

The Budget Analysis for the Conservancy District was reviewed and shows a balance, as of February 28, 2009, in the amount of \$104,075.58. Dave explained the Rainy Day fund. There were still some errors on the 2008 Budget Addendum, which Katie will correct. Deb moved to transfer \$298.47 from "Employer paid Taxes" to "Financial Secretary" line item. The Rainy Day Fund will need to be adjusted. Ken moved to transfer \$1800.00 into the Rainy Day fund. Sue seconded. There was no further discussion and the motion passed unanimously.

Cumulative Improvement Fund was reviewed and shows a balance, as of February 28, 2009, in the amount of \$453,911.64.

The LAC Utilities Financial Statement was reviewed and shows a balance, as of February 28, 2009, in the amount of \$191,281.93. The account was positive for the month and year.

The Maintenance and Operation Report was reviewed. All water samples passed. The service department is working on re-lining the manholes. Jack asked about the sink hole at Walden Pond. The sink holes are the city's responsibility.

There was nothing new on water improvement projects.

There was nothing new on new developments.

There was a soil erosion violation at the new construction at 5302 Garden Gateway North. There were also violations at Cumberland Crossing.

There is no more money available from LARE for Flint Lake vegetation management. There was no money allotted for Loomis Lake. LARE did grant \$3600.00 for Long Lake vegetation management planning and treatment.

There were a total of 20 beavers caught out of Flint and Long lakes.

Sue discussed the drainage/flooding problem at 4404 John Street. The culvert needs to be extended. Bob will study the situation.

The Sewage Account Financial Statement was reviewed and shows a balance, as of February 28, 2009, in the amount of \$218,020.55. There was a credit in sewer project repair. Katie will check into it-it was a refund.

The claim forms were submitted for consideration of payment. Jack moved to approve the claims. Sue seconded. The claims were approved unanimously.

#### MISCELLANEOUS MATTERS:

Dave presented the Penalties Policy for LAC Utility customers. One penalty may be waived per calendar year. Any other request for a penalty waiver, for hardship or extreme matter, must be brought to the Board. Sue moved to approve the policy. Deb seconded the motion. The motion passed unanimously.

The Cardinal Lift station replacement contract was signed by LGS Plumbing. Dick signed the contract for VLACD.

Dave reported that the 2008 tax reconciliation bills have gone out.

Adam reported that the PER addendum was submitted to the State for the Valpo American sewer

line repair.

Katie reported to the board about the under billing of accounts. They are continuing to work on the accounts. In doing so, another problem was found about the inactivation of sprinkler accounts. The board discussed a policy whereby sprinkler customers would be responsible for notifying LAC office staff that the sprinkler is shut down for the year, to avoid a minimum water billing. The policy will be sent with the backflow letters. Sue moved to approve the policy. Megan seconded. The motion passed unanimously.

Sue and Katie reported on the HSA accounts. Katie explained the HSA (health savings account). The board had discussed helping the staff start up the savings account because of the higher deductibles involved. Sue and the board had recommended to fund \$500.00 per individual and \$1500.00 per family. Deb moved to approve the contribution. Sue seconded. The motion passed unanimously.

Dick and Tom need to be added as signers onto VLACD's accounts. Deb moved to have Tom and Dick added. Ken seconded. The motion passed unanimously.

There being no further business, the meeting was adjourned at 9:15 P.M..

Respectfully submitted,

Katie Kostantios  
Financial Secretary