

VALPARAISO LAKES AREA CONSERVANCY DISTRICT

MINUTES OF MEETING April 20, 2016

BOARD MEMBERS PRESENT: Bob Garmon,
Nancy Satterlee, Rolando Chilian
Christian Anderson
Thomas Kruse, Don Kareiva, Mickey Koehler

BOARD MEMBERS ABSENT: none

CONSULTANT PRESENT: Dave Hollenbeck, Dale Brewer , Bob Minarich,
Audience: Tom Banaszak, Walt Breitinger, Jean Maczak, Tony Martin, Franklin Martin,
William Pester, James Holland, Bill Shikitis.

Meeting was called to order by Chairman Bob Garmon at 6:00 pm
Suspended agenda to open and read the bids.

Dave received from Jean the 5 bids.

1st bid Garriup Const. Building bid	\$483,500.	Alt. #1 windows \$9000
2 nd bid Langley Const.	\$342,700	Alt. 1 \$6,300
3 rd bid Larson Danielson	\$411,979.	Alt. 1 \$11,132
4 th bid PBI Precision Builders	\$359,650	Alt. 1 \$8,000
5 th bid Total Development Const.	\$256,850	Alt. 1 \$7,500

Dave recommended that the chairman refer the bids to the attorney and architect and for them to come back at the next regular meeting with the recommended winning bidder.
Don so moved, Rolando seconded it. Motion carried 7-0.

Tom moved to approve the minutes. Rolando seconded it. Motion carried. 7-0.

The Financial Committee's report.

The Conservancy District Budget Analysis was reviewed and the Financial Statement was reviewed and Mickey moved to accept them. Rolando seconded it. Motion carried. 7-0.

The Cumulative Improvement fund was reviewed by committee.

The Claims were reviewed by committee and Mickey moved to approve them. Rolando seconded it. Motion carried 7-0.

The agenda was suspended again and the floor given to the audience. James Holland spoke first. They were all residents of Flamingo Road. Since the water main was installed there has been nothing but trouble with storm water. Road was improperly graded and too much stone added. There are ruts 6" deep. Just wants the road graded down to the hard pack.

Mr. Holland had a bob cat scraped the road. Matt reported to Bob M. that the house was in very serious condition before Mr. Holland bought the house. Mr. Holland and his

neighbors were unaware of any previous problems. Bob M. reported that 5 homeowners along Flamingo wanted additional gravel when the project was done. Bob gaveled the audience and members to keep it to one person at a time. Bob G. agreed to come out at 4:00 pm the next day and will allow one other member to attend. There was another complaint of the storage area not being cleaned up. A piece of pipe remained. Mr. Kelley was brought up and his yard was full of stone. Bob M. reported that he and the crew personally picked up the rocks and brought in dirt for around the hydrant that was low.

General Manager's report.

Dish no change.

Groseland no change.

Need to award the LARE bids.

There were three columns, Long, Flint and AVMP.

There are 4 bidders and the lowest bidder was marked in red.

Company Name	Flint Lake	Long Lake	Aquatic Veg. Mgmt. Plan
Lake and Pond Biologist	3 Foot \$445.00 4 Foot \$465.00	3 Foot \$375.00 4 Foot \$395.00	\$4,000.00
Aquatic Weed Control	3 Foot \$416.00 4 Foot \$499.00	3 Foot \$316.00 4 Foot \$354.00	\$4,800.00
Clarke	3 Foot \$620.00 4 Foot \$705.00	3 Foot \$260.00 4 Foot \$305.00	\$6,000.00
Aquatic Control	3 Foot \$600.00 4 Foot \$830.00	3 Foot \$410.00 4 Foot \$530.00	\$4,750.00
Davey	no bid		
Aquatic Enhancement	no bid		

Bob M. recommended the bidders in red be awarded.

Bob so moved, Nancy seconded it. Motion carried 7-0. Dave asked for copies of the bid documents and that a contract is signed along with two other required bidding documents, no investments in Iran and to E-Verify.

NISWAG in Porter tomorrow.

Polebarn no change.

MDI no change.

New numbers for ORCA at \$1000 for the entire package. Survey and certification.

Nancy has this information.

A discussion concerning the 13 homes and when to send out our letter along with the Board of Health's letter. The survey will be on hold until results from the 13 homeowners are known.

Dave and I will be working on the easements for the looping project.

IURC report is not needed. Housing Financing now requires a report.

Pipe picked up. \$700.

Island Road lift station scheduled for May 3rd. Copper and Lead testing for the future has been revamped.

Three trees down and two stumps removed.

Seedlings ordered. No Woodland packages available. Black Walnut, Norway Spruce and Persimmon.

38 manholes sprayed, 5 benches installed. \$19750 with a credit of \$395 if paid early.

2 new fire extinguishers and the rest inspected.

2 days at the Expo Center with rain barrels. Nancy stayed one day and handed out milkweeds. This was for Earth Day.

Two loads of brush taken to the Porter County recycling center to be turned in to mulch.

Bob G. asked about how they were holding up. The first one did not hold well but the rest have been very good. Don mentioned that it could be funded for more spraying.

Bob M. suggested that we raise the manholes that are too low and aligning those off center.

A discussion ensued about which ones, where they are at and any additional work might be needed.

Mickey suggested we stay within the budget. Next year maybe more funds can be appropriated.

Matt's field report.

Lift stations good.

Beavers are back.

2 samples good.

25 delinquents. 36 locates, 3 seasonal turn offs, zero meter replacements.

No customer appreciation day this year due to the construction plans.

Accounts Receivable

Nothing

Personnel Committee Nancy Satterlee

Need to look for a temp. for Laura. 28 hrs, \$11.00 to 12.00 per hour. Dale knows someone. Bob moved to allow personal committee to review candidates. Seconded by Christian. Dale should be involved in the interviews. Motion carried. 7-0. *Going to post with WorkOne. And start interviews. Christian mentioned a tax break.*

Security is a concern with movers. Further discussion about using movers.

Insurance Committee Rolando.

No Report

Environmental Christian Anderson

Saturday in Indianapolis is Earth Day.

Mentioned problems with grade change in road. Any improvements to a property will be required to have a septic inspection.

Public Relations Don Kareiva

Brought up being chairman on two committees. No report.

Engineering Committee Bob Garmon
No report.

Short and long term planning Committee. Thomas Kruse
Request from the City's utility agreement was reviewed. Tom will run point with Mr. Poulos.

Two places for the temporary office. Old Church at \$600 month. Curves wants \$1100 per month. Curves has more room and more secure. Both will give short term. His opinion Curves would be better. Christian mention a newer building should be better on utilities. Dave wants to look closer at the lease. Tom will contact realtor and explain our interest. Bob moved to accept the Curves office with Dave's approval. Nancy seconded it. May 1 to Oct. 1 and then month to month. Motion carried 7-0.

Finance Committee Mickey

At the meeting several things discussed. West Long Lake letter ready. Annexation explained, annexation petition agreement, and Board of Health letter to go out with it. Bob hopes to get the 13. If the owners at least agree to annexation then when they hook up later then they will not have to pay the annexation later. Letter asks for a deposit. Bill Pauley called and wants in on the project. Half of the owners must agree for the project to continue. Rolando made the motion to send the letter. Bob seconded it. Motion carried.

Discussion on sending all the information together. It was agreed to everything in one packet.

Next, Mickey brought up trying to get a better handle on the budget. Dave will now give us a quarterly bill. Committees need to meet on the same day if possible.

Tom still believes if you are not on a committee you should not get paid for attending. Tom moved to rescind the former motion where all attendees get paid for committee meetings. Don seconded it. Bob talked about how it was in the past with only one meeting per month. He explained that the committee meetings are vital and all should attend and be paid. Christian talked about that being paid makes it an obligation to attend. Rolando thinks that the Chairman should be paid for all meetings or paid at a higher rate. Motion carried 4-3. Nay - Christian, Nancy and Bob.

Attorney's report Dave

The 2015 taxes are in the mail.

The 2017 budget calendar has been issued but DLGF.

Hope Cook called about the County storm water fees and Dave will follow up on that.

Still working with the DNR on the Cook's property easement.

4 of the lots Cook withheld were purchased by an entity at the tax sale.

Property west of the Cook's is not up for sale.

Bob adjourned the meeting at 7:33 pm.

Attest:

Bob Minarich

General Manager

Valparaiso Lakes Area Conservancy District