

VALPARAISO LAKES AREA CONSERVANCY DISTRICT

MINUTES OF MEETING: June 20, 2012

BOARD MEMBERS PRESENT: Tom Kruse, Bob Garmon
Nancy Satterlee, Don Karieva
Megan Summers, Rolando Chilian, Mickey Koehler

BOARD MEMBERS ABSENT: None

CONSULTANT PRESENT: Dave Hollenbeck, Bob Minarich, Tim Haas

Audience: Tom Banaszak, Walt Breitinger, Hope Cook

Meeting was called to order by Chairman Bob Garmon at 6:00 pm at the Valparaiso YMCA.

Bob G. made a motion to approve the minutes of May 16, 2012. Seconded by Rolando. Motion carried.

Review of Conservancy District Budget (Light Green)

At this time, Dave suggested that Dale go over the new financial reports with the Board. With his assistance, the Conservancy, CCIF, Water and Sewer Financials were studied. Dave also suggested that the Financial Committee research having both water and sewer accounts create a budget for 2013. Mickey made a motion to that effect and seconded by Bob G. Motion carried.

CCIF

No comments.

Review of the Water Utility (Blue)

Don questioned what the \$5800 costs were for maintenance.

Review of Sewer Utility (Light Brown)

No comments.

Bob made a motion to approve the claims. Seconded by Don. Motion carried.

General Manager's Report

Bob M. gave an update on the Flamingo job and asked if he could continue as planned with the installation. Don asked for a cost on the materials needed and Bob M. gave a ballpark number but agreed to come up with a firmer dollar amount by next meeting.

A report on the aquatic spraying brought up a need to better inform customers along the lakes when spraying will occur. Bob M. suggested that a file with lake property owners

addresses be created and a mailing will be sent to them whenever spraying occurs in the future.

Bob M. brought up the City's offer to map with high resolution the roads in the District. The time frame to notify the Board of the offer was very short and not followed up on. The estimated cost of \$1105 based on \$85 per road mile and approximately 13 miles of road will be talked over with the City engineering dept as an afterthought.

No decision was made on a contribution to Valparaiso University for lake monitoring. When Professor Schoer attends next month's meeting as planned the board will ask for a recommendation.

Field Maintenance report was given by Bob M.

Strategic Plan Reports

Conservancy

**Wetland Program* (Megan)

**Annexation Policy* (Don)

**Office and Meeting space* (Tom and Bob)

**Public and Customer Education*

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**Grantor policies* ()

Water Utilities

**Meter conversion* ()

**Outsource water billing* (Megan and Tom)

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**Rate making control.* (Dave)

**Replacing underground pipes.* (Bob M. and Don)

SEWER

**Sewer service extensions.* (Don).

**Infiltration and Inflow reduction* (Megan)

**Sewer rates*

**Work with the city towards mutual best interests*

Dale's financial report indicated that the Conservancy and CCIF accounts are in good shape along with meter deposits and rainy day funds. A copy of all loan balances was handed out.

Engineer's report by Tim Haas mentioned a meeting set up for July 10th at 10 am at the City Hall to discuss the outflow structure at Flint Lake. Bob G. suggested that the City pay for it and deed it over to VLACD.

Attorney's report

Don made a motion for a resolution thanking Dick Brychell for his years of service to the district and the awarding of a plaque. Seconded by Tom. Motion carried. Dave offered to drop those items off to Dick at this office.

Tom made a motion to accept the official bonding of Dale as the financial secretary. Don seconded it. Motion carried.

LGS lawsuit status. Dave gave a report on the scheduled mediation at Attorney Bishops' office in Merrillville on Sept. 5th 1:30 pm. Oct. 18th a final pre-trial status report will be needed.

Nancy presented a draft of a letter to be handed out to freeholders for the withdrawal from IURC and asked for the Board to review it for additions/deletions. Dave indicated that the Flint Lake Elementary school could be arranged for a freeholder's meeting at 5:30 on Wednesday Sept. 8th. The regular month board meeting for September will be moved up to the date and occur at 6 pm at the school also.

Dave announced that the Real Estate Property tax payment to the district will be \$113,060.70. Approximately 15-18% of that will go into CCIF. Tuesday July 24th Curt Ott will hold the first DGLF hearing for the 2013 tax proposal for the District.

Bob G. gave a quick report on two committee meetings.

First the Opting out committee. Nancy's letter should be targeted to freeholders that are to attend the meeting. A general mailing will not be needed as there will be a notification of the decision to withdrawal anyways as part of the hearing process.

Second a financial meeting. A discussion on cashing in the \$101,000 CD and using it to pay the line of credit loan was held.

A motion to remove all names off the existing signature cards for the CD's/bank accounts and add Bob Garmon, Bob Minarich and Tom Kruse onto the signature cards for all CD's/bank accounts was then made by Don and seconded by Rolando. Motion carried.

Next Don made a motion to cash in the \$101,000 CD and use the proceeds to pay off the Line of Credit with Horizon Bank. Left over money to be re-invested in a 6 month CD. Seconded by Tom. Motion carried.

Rolando made a motion to allow Bob M. to contact the engineer whenever he would be needed to attend Board meetings. Don seconded. Motion carried.

Bob G. closed the meeting at 7:56 pm.

Attest:

Bob Minarich
General Manager
Valparaiso Lakes Area Conservancy District