

VALPARAISO LAKES AREA CONSERVANCY DISTRICT

MINUTES OF MEETING: July 20, 2011

BOARD MEMBERS PRESENT: Dick Brychell, Bob Garmon
Deb Miller, Megan Summers, Tom Kruse
Don Karieva

BOARD MEMBERS ABSENT: John Steffen

CONSULTANT PRESENT: Dave Hollenbeck, Bob Minarich, Kenn Kraus, Dale Brewer

Audience: Tom Banaszak, Walt Breitinger

Meeting called to order by Chairman Dick Brychell at 6:05 pm.

Deb moved to approve the minutes of June 15, 2011. Seconded by Tom. Motion carried.

Review of Conservancy District Budget

Dave had a question on layout of columns. Don also questioned revenue report/expense column. He wanted all expenses listed. Dale explained that only expenditures for June are listed, nothing can be in that column for July.

Review of the Water Utility
Revenues are catching up.

Review of Sewer Utility
Sewers are about \$18,000 to the good.

General Manager's Report

Gasvoda has the pump scheduled to be sent 8/12/2011

Phares Lane done.

Walk through with Kenn on Flamingo Drive for main replacement.

Met with Mingyan Zhou, Kevin Breitzke and supervisor for the YMCA on ways in to prevent further erosion. Also, talked with Kevin Breitzke about repairs to Listenberger Ditch. \$10,000 is available in kitty when City took over to make improvements. I suggested the repairs to the northern most standpipe.

Flint, Long, and Loomis lakes tested for the Clean Lakes Program. Worst secchi disc reading ever taken by me in Flint. At 4.5 feet.

Aquatic Control has not responded yet.

Met with Mingyan and Professor Tseng on e-coli testing. Needs about \$10,000 to start. Funds are not available.

Army Corps of Engineers studied the possibility of Asian Carp getting into Lake Michigan through the Chain of Lakes and found it remote, as well as invasives from Lake Michigan getting into Flint.

No word from Mr. Pester about Marigold Lane.

During the jetting of a sewer main in Kingsridge the jetting hose jacket disintegrated during use. I'm not sure how old the hose is but it will need to be replaced fairly quickly.

Maintenance Report by Matt Arts

All customers hooked up on Phares Lane.

32 customers shut off for the month.

Hope to have the driveway sealed in 30 days.

Dave said he will check if we need to have a handicap parking spot made.

Megan questioned the need to approve the financials.

Strategic Plan Reports

Conservancy

**Wetland Program* (Dick, Debbie and Megan)

**Annexation Policy* (Don and Dick)

**Office and Meeting space* (Debbie, Tom and Bob)

Bob will be checking on what we can do with our office as far as a meeting site and also possible other sites for a meeting room. Jamaica Me Tan could be a possibility. The Phares property will also be considered.

**Public and Customer Education*

**Grantor policies* (Jack)

Water Utilities

**Meter conversion* (Jack and Debbie)

**Outsource water billing* (Megan and Tom)

**Rate making control.* (Dick, Dave and Jack)

**Replacing underground pipes.* (Bob M. and Don)

SEWER

**Sewer service extensions. (Dick and Don).*

**Infiltration and Inflow reduction (Megan)*

**Sewer rates (Jack)*

**Work with the city towards mutual best interests*

Dale's Report

Laura has been doing a good job on the financials.

Engineer's Report

Locates for Flamingo Drive have been called in but the utilities have not located them. Bob mentioned that the fire dept. may wish 5" nozzle in lieu of the standard 4 1/2".

Attorney's Report

Start the process of 2012 budget. Dale will be a great help in our process this year.

DGLF workshop occurred yesterday.

Nov. 1st Budget to DLGF.

Final adoption by Board on budget would be Oct. 19th.

July meeting should provide me with a tentative plan.

August meeting should have final draft completed.

September meeting will have the public hearing.

The 2012 budget can be raised 2.9% \$4860 and stay below the radar and the CCIF can go up \$870.

Don questioned the amount spent this year for the budget but was reminded that the Valpo-American project's \$66,000 was included in those numbers.

Dick wishes to call a financial committee meeting before the next Board meeting which will fall on August 24th. The financial committee meeting will be scheduled for August 12th.

Dave will also publish up an additional appropriation for \$66,318 and also an additional appropriation for \$2000 for blacktopping and sealing.

Retiring the backhoe requires declaring it under \$1000 and the Board declares it obsolete and surplus. Megan made that motion, Tom seconded it. Motion carried.

Dave mentioned a new law concerning the ability to carry firearms in public.

A discussion concerning the status of the Valpo-American legal dispute ensued. There will be a court ordered mediation within the next 6 months.

Laura brought up two credits needed to be made for Joann Fouts (\$101.14) and Bret Shipley (\$193) over water softener leaks. Tom made the motion, Megan seconded it. Motion carried. Dick requested that Laura's report be made directly after Dale's report.

Misc. matters/public input
None

There being no further business the meeting was adjourned at 7:14 pm.

Respectfully submitted,

Bob Minarich
General Manager