

VALPARAISO LAKES AREA CONSERVANCY DISTRICT

MINUTES OF MEETING August 17, 2016

BOARD MEMBERS PRESENT: Bob Garmon,  
Nancy Satterlee, Mickey Koehler  
Christian Anderson  
Thomas Kruse, Rolando Chilian, Don Kareiva

BOARD MEMBERS ABSENT: none

CONSULTANT PRESENT: Dave Hollenbeck, Dale Brewer, Bob Minarich,  
Audience: Tom Banaszak, Walt Breitinger, Susan & Tarik El-Naggar, Sue Jensen,  
Phil Doolittle.

Meeting was called to order by Chairman Bob Garmon at 5:00 pm after chocolate.

Don moved to approve the minutes. Mickey seconded it. Mickey questioned the cutoff date for annexation. It was in the minutes. Motion carried. 6-0.

The Financial Committee's report.

Mickey moved to approve the claims and accept the financial statements. Seconded by Don. Motion carried 6-0.

Bob's report

Dish still good.

6" main break on chimney Hill court. Found a pile of rocks bedded against D.I. main Backhoe failed to start. Cat came out and temporarily fixed. Rent a small excavator in case they could not get it started.

Hydrant hit at Grandview/Leisure. Police report made. Parts are on order.

Hillcrest lift has a hole in one of the volutes. Asked for an additional appropriation for the repair in the neighborhood of \$5000. Bob M. asked for a \$20,000 line item for repairs out of CCIF.

Mickey moved to approve to appropriate a \$20,000 line item in CCIF for emergency repairs. Rolando seconded it. Motion carried 6-0.

Ostedt lift crashed on a Friday nite at closing. Back up power did not come on. Took about 1 hour before we were able to restore everything. One leg had gone out and entire system had to be rebooted. A discussion about why the transfer switch failed and Bob M. agreed to look into pricing for new ones.

Last night of flushing. Few complaints. Mainly dirty water.

DNR meeting with Ed Spanopoulos Oct. 13. Talk about LARE grants for 2017.

NISWAG meeting at the Marquette Park Aquatorium.

Office drywall being hung. Some doors in. Wiring, plumbing ran. Metal flashing not what I like. 2nd quote on insulation and painting has not been received.

Long Lake sewers project papers are done. Bob needs to sign on it.

Looping project Dave will talk about that.

Signatories are needed. Rolando, Bob, and Mickey to be added. Laura off as well as old board members.

Rich Hudson did the survey on Flamingo. No surprises.

Bob recognized Susan El-Nagggar who asked for an update. Dave explained that Sept. 30<sup>th</sup> will be the hearing on annexation. No estimates on costs. Don moved to authorize Bob to sign the paper work for downstate. Tom seconded it. Motion carried. 6-0.

No other comments from the audience.

Maintenance report.

6 samples taken . All good. The skid steer and backhoe serviced. The GMC Seirra needs tires. About \$745. Bob requested two quotes.

1 meter change out.

34 locates. 25 delinquents

Accounts Receivable

Nothing

Personnel Committee Nancy Satterlee

No report.

Insurance Committee Rolando.

No report.

Environmental Christian Anderson

Septic System coordination workgroup tomorrow.

Webinar for infiltration on Sept. 21<sup>st</sup> on 2 pm.

Public Relations Don Kareiva

Don brought up Bob M's idea for signage around the District. Welcome to VLACD.

Should go through Bob Thompson at the County. *Looking at designs. 20 signs for \$600.*

*Tom is opposed to them.*

Short and long term planning Committee. Thomas Kruse

No report.

Engineering Committee Bob Garmon

Turn over to Brent. \$10,000 in change orders.

1<sup>st</sup> off a pay request #3 in the amount of \$46,755.00. Bob moved to pay the request. Seconded by Tom. Don questioned the amounts because the retainage was still included. Motion carried 6-0.

Change order #3. \$4025.00 Aluminum wrap around windows. Bob moved to approve c.o. #3 seconded by Mickey. Mickey brought up that the finance committee approved this c.o.. Motion carried 5-0-1. Tom abstained. 8 windows.

Change order #2. Adding insulation and repair the drywall due to the installation. Tom mentioned that supervision is overhead and profit. \$185.00. Tom made the motion for \$4962. Bob seconded it. Motion carried 6-0.

Change order #1. Painting and repairing old portion of office. After discussion. Bob moved to offer \$2000 to paint/repair 5 rooms. Mickey seconded it. 6-0.

Signage lighting. Backlighting. \$5000. There was no charge for lettering costs by the contractor. No illumination \$3800. Will hold the contractor to cost of signage as shown in the plans.

Nancy showed up.

Counter tops are an unknown cost in the allowance.

Finance Committee Mickey

Mickey moved to approve the budget as presented by Nancy. Nancy seconded it. 7-0.

Attorney's report Dave

Meeting with the Walden property owners association concerning a utility easement. They notified Dave it is acceptable.

Flooding during the recent storms at 4507 Kingsridge. A complaint was filed with the Dept. of Development and Storm Water Management at the County level. It was forwarded to us and Dave sent a reply back to them that they are the lead entity in this case however, we are willing to assist.

The 600 N./Calumet Ave. annexation for Doctor Jones office. Several discussions with them but need a legal description to annex. Would prefer both properties.

Working with Bob M. on a letter to send out to customers who are difficult to get access to homes to repair or maintain water meters.

Cook's property. Conservation easement has been submitted to the DNR that details the road egress and ingress is under review.

Kettle Lake. The homeowners have contacted him by letter stating that they intend to abandon the lawsuit. They have not contact the Court yet.

Tom requested that the Director's meeting begin at 5:30 instead of the 5:00. Don moved to accept 5:30. Nancy seconded it. 7-0.

Bob moved to wish Dale a Happy Birthday with song.

Bob adjourned the meeting at 7:10 pm.

Attest:  
Bob Minarich  
General Manager  
Valparaiso Lakes Area Conservancy District