

VALPARAISO LAKES AREA CONSERVANCY DISTRICT

MINUTES OF MEETING September 16, 2009

BOARD MEMBERS PRESENT: Sue Gustafson Dick Brychell Ken Hill
Jack Steffen Tom Kruse

BOARD MEMBERS ABSENT : Debbie Miller Megan Summers

CONSULTANTS PRESENT: Dave Hollenbeck Bob Minarich Adam McAlpine

The Meeting of the Board of Directors of the Valparaiso Lakes Area Conservancy District was called to order at 6:05 P.M. on Wednesday, September 16, 2009 by Chairman Brychell. The meeting was held at the Valparaiso Fire Department.

There was a correction to the previous minutes: Regarding the Kettle Lake situation, the statement "The properties *would* be purchased on a voluntary basis." was changed to "The properties *could* be purchased on a voluntary basis." The August minutes were approved with the correction.

First we reviewed Conservancy District Analysis and the Cumulative Improvement Fund. Rainy Day funds were transferred to Conservancy Tax dollars. The tax money is not coming soon from the county. We have received some advances for 2008, but have not been paid in full.

Next, the Water Fund was reviewed. Security Deposits are still being reviewed. There are three different balances, and we are having difficulty choosing the right one.

The Maintenance and Operation Report was reviewed. The Cardinal Lift generator did not start due to a broken ground wire. A new circuit board was installed, and the generator works. A grinder pump went out on CR 600. We are now responsible for only 7-8 grinder pumps. The berm around the Island lift station is constructed. 1732 Waiola had a leak a customer leak that became an LAC leak. A new line was installed from main to curb stop. Hydrant flushing will commence soon.

Bob reported on the Water Improvement Projects. Bob thanked Dave Hollenbeck for a good job on securing the Valpo American forgivable loan. The hydrants are slowly being refurbished. The INI study started, and manhole covers are being popped. Black Hawk beach still has galvanized pipe. We intend to slowly eliminate the 2" pipe. Bob also reported that Nate Long will be coming to our Aquatic Vegetative Management meeting on October 21, 2009.

The Sewer fund was reviewed. Line of credit payments for the Cardinal Lift station have begun.

LGS is requesting \$1,033 for the by-pass generator pump in writing. Dave suggested that a change order would be submitted and approved by Haas & Associates. A motion was passed to reimburse LGS \$1,033 for the generator provided that Haas approves of the change order.

The claim forms were signed.

MISCELLANEOUS MATTERS:

Alexis Rubin's employment contract was discussed by the Personnel Committee. Alexis will be paid \$500 per week and work 29 hours per week starting 9/11/09. Back pay will be provided for the time worked over 24 hours a week per the original agreement. Completing the Special District Annual Report will be added to the employment contract.

Dave spoke about the 2010 General Budget for VLACD. The motion passed to approve the budget without alterations. We are still waiting for payment from Porter County for 2008 and 2009. On 9/28/09, Porter County will review our budget and make a non-binding recommendation.

The Valpo American forgivable loan of \$123,240 was closed on Monday, September 14th. VLACD wired \$184,860 from the CIF Fund making available \$308,100 for the Valpo American project. A motion was approved to allow the staff of VLACD and Dave Hollenbeck to submit claims to the Bank of New York without spending any contingency money.

Dave spoke again about Kettle Lake. Dave Burris (from commissioner Harper) will pay \$25,000 toward an interim solution. A motion was made to construct a 24" storm sewer (compared to a 10" line currently in place) with costs not to exceed \$25,000 and was passed.

Adam reported that the Valpo American pre-construction meeting occurred in September. They are currently reviewing shop drawings. Easements will be required and IDEM will need to approve them. Construction will start in approximately three weeks.

Alexis reported that she will change the accounting funds from three funds (General, Water, and Sewer) to six funds (General, Water, Sewer, Meter Deposit, CIF and Rainy Day).

There being no further business, the meeting was adjourned at 7:17 pm.

Respectfully submitted,

Alexis Rubin
Financial Secretary