

# VALPARAISO LAKES AREA CONSERVANCY DISTRICT

## MINUTES OF MEETING: November 14, 2012

BOARD MEMBERS PRESENT: Tom Kruse, Don Kareiva  
Nancy Satterlee, Rolando Chilian  
Mickey Koehler

BOARD MEMBERS ABSENT: Megan Summers, Bob Garmon

CONSULTANT PRESENT: Dave Hollenbeck, Bob Minarich

Audience: Tom Banaszak, Walt Breitinger, Bob Finley, Hope Cook

Meeting was called to order by Vice-Chairman Thomas Kruse at 6:01 pm at the VLACD Pole Barn.

Mickey made a motion to approve the minutes. Rolando seconded it. Motion carried.

Review of Conservancy District Budget Analysis (Light Green)

Nancy made a motion to approve the Conservancy Budget. Rolando seconded it. Motion carried. Dave mentioned that there were several items in the negative that will needed to be balanced at years end.

CCIF

No comments. Dave will have an additional appropriation concerning the LGS lawsuit for the December meeting.

Dale's financial report.

Dale did not attend. Don discussed that the claims have been reviewed by the Finance committee and comes to the Board with a favorable recommendation for payment and makes a motion to that extent. Seconded by Rolando, motion carried.

Review of the Water Utility (Blue)

No comments

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Review of Sewer Utility (Light Brown)

No comments

Strategic Plan Reports

None

Committee Reports

Finance

Don mentioned that the 50-50 payment of water /sewer payroll was late in being implemented. Bob M. stated that it is now enforced but was late getting it started. Tom

made an executive decision to have the Finance report moved up to #5. Don also requested that the liability insurance be paid by the Conservancy District and also that the last payment be reimbursed by the District. Dave will investigate if the past payment can be re-imbursed. Don moved that the liability or the commercial package be paid by the Conservancy District. Tom brought up that the coverage for the buildings are being used by the water/sewer department and the Cender reports have been stating the need for a rate hike for many years now. Motion carried with one nay vote. Don then brought up the utility costs at the lift station. It was corrected to 5 lift stations.

#### General Manager's Report

No engineer report. The personnel committee has the employee reviews. Hydrant flushing is completed. Sewer jetting has begun. DNR is discussing using VLACD as a test case for milfoil treatment. It appears we will be funded for treatment for 2013. The property we are looking at is having a market evaluation by Deb Miller. NISWAG and NIRPC are still holding discussions. Either streamlined service or full service through NIRPC for MCM 1 and 2. The cost between the two plans for VLACD is \$500. We may need to buy in with Porter County Solid Waste for an educator. We had an inspection construction audit performed by Doug Wolf for the MS4.

Matt's report given by Bob M.

Island lift had a float replaced. Antifreeze was changed at the lift stations. One grinder pump was replaced on McCann Road.

#### Account's Receivable Report

Mrs. Lowenstine on Cardinal had some one turn on a garden bib and asked for relief. She just asked for her average bill. Since we had done this for others Tom suggested we go ahead and do the same for her.

#### Insurance Committee meeting

No quotes from any other insurance company.

#### Engineer's report.

None

#### Attorney's report

GIS mapping is being done by the County and we maybe able to provide some data from us as far as sewer/water lines.

DLGF gives their final approval for our tax levy in Feb.

Tax bills should accordingly go out in time for the third year in a row which would mean our tax moneys will come at the normal time. The total tax evaluation went done about 7% in value.

Nominating petitions. Hillcrest Beach is up for a full 4 year term as is the North Burlington Beach area. Nancy's ward which is the Blackhawk Beach area is up for the remaining two years of that term. November 30<sup>th</sup> is the last day to file.

#### Miscellaneous Matters

Rolando brought up the discussions that were held on the Vactor truck. This should be discussed in both the operation and Finance Committees. Tom mentioned that the plan was to “run the Vactor until it died.”

Don brought up the injury to Matt and we should have policies in place for that type of action which is heavy lifting.

Tom said that he can provide a binder to cover that sort of work and will discuss this in an operations committee meeting.

Nov. 15<sup>th</sup> the beaver trapping will begin again at \$100 per beaver and Greg Dobbins keeps the beaver.

Being no further topics and no one on the agenda,  
Thomas Kruse closed the meeting at 6:47 pm.

Attest:

Bob Minarich  
General Manager  
Valparaiso Lakes Area Conservancy District