

## VALPARAISO LAKES AREA CONSERVANCY DISTRICT

MINUTES OF MEETING: November 18, 2015

BOARD MEMBERS PRESENT: Bob Garmon,  
Nancy Satterlee, Rolando Chilian  
Christian Anderson

BOARD MEMBERS ABSENT: Thomas Kruse, Don Kareiva, Mickey Koehler

CONSULTANT PRESENT: Dave Hollenbeck, Dale Brewer, Bob Minarich, Brent Wagner,

Audience: Tom Banaszak, Walt Breitinger, Sue Jensen

Meeting was called to order by Chairman Bob Garmon at 6:00 pm.

Bob made a motion to accept the minutes, seconded by Christian. Motion carried 4-0.

Due to scheduling conflicts Dave was moved up on the agenda.

1<sup>st</sup> discussion was the per diems paid to non-committee members. Nancy made a motion to continue with non-committee member are eligible for the per diem if they attend the committee meetings. Rolando seconded it. Motion carried 4-0.

2<sup>nd</sup> issue was that the State Board of Accounts removed the finding of VLACD not belonging or using PERF as their retirement mechanism.

3<sup>rd</sup> To date no one has filed beside the current directors. The first week of December will be the cut off unless the nominating petition is post marked by 11/30/2015.

4<sup>th</sup> The 2016 Property tax budget has been filed in a timely fashion.

5<sup>th</sup> there will be a need to solicit three sealed quotes by Dec. 14<sup>th</sup>. for the maintenance building. Additionally he will advertise 10 days prior in the paper.

6<sup>th</sup> General fund budget. Several appropriations need to be moved around.

Financial Report.

Nancy gave her report on the financial reports and the claim docket. Nancy made the motion to accept the claims, and approve the financial reports and reviewed the CCIF report, Don seconded it. Motion carried 7-0.

Nancy then moved to adopt the resolution of appropriation budget, tax rate and levy for the general fund and the Cumulative Capital Improvement fund for 2016. Dave then reported on the next steps. Tom seconded the motion. Motion carried 7-0.

Nancy moved to approve the budget and claims and the financial statement as presented. Bob seconded it. Motion carried.

Nancy then moved to approve Dale to move funds within the general budget as needed to balance by year's end. Seconded by Christian. Motion carried 4-0.

Brent Wagner was given the floor. Bob made some adjustments to the doors. There was a discussion on the plastic layer under the concrete and it was decided to keep it in the

quote. Haller from the building dept. stated that we will not need a State permit. Bob made a motion to have Bob M., Dave and Brent put the quote package together and get it out to the contractors. Rolando seconded it. Motion carried 4-0. Bob asked for a June 1<sup>st</sup> completion date.

General Manager's report.

Leisure is down to very minor clean up.

The by-pass at Island was installed. Had to de-water. Underground Pipe and Valve was made aware we are ready for them.

Dish Restaurant was good, 6 foot manhole good.

GIS mapping. Got 1<sup>st</sup> quote. \$8700 to install, \$5300 annual maintenance.

Data points are \$13.

Matt's field report.

37 locates, 0 meter replacements, 22 delinquents and 5 seasonals.

Samples good.

Accounts Receivable

Nothing

Personnel Committee Thomas Kruse

Insurance Mickey Koehler

Environmental Christian Anderson

Several conferences coming up.

Public Relations Rolando Chilian

Forgiveness policy mentioned but not acted on. Wendland's paid up. Nancy suggested a heads up letter be sent out to watch out for leaks and what to do.

Engineering Committee Bob Garmon

Short and long term planning Committee. Don Kareiva

Sue Jensen was called on but just here to learn.

Walt mentioned the sewers on West Long Lake. Bob gave him an update and requests that homeowners take over promoting the project. Nancy agreed with the concept.

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Bob adjourned the meeting at 6:52 pm.

Attest:

Bob Minarich

General Manager

Valparaiso Lakes Area Conservancy District

