

Valparaiso Lakes Area Conservancy District

Minutes of Meeting December 20, 2017

Board Members Present: Thomas Kruse, Mickey Koehler, Nancy Satterlee, Connie Hughes
Christian Anderson, Rolando Chilian, Robert Garmon

Board Members Absent: None

Consultants Present: Dale Brewer, David Hollenbeck, Robert Minarich, Brett Konarski, Ed Spanopoulos

Audience: Tom Banaszak, Walt Breitinger

Tom called the meeting to order at 5:30 pm

Mickey moved to accept the minutes. Nancy seconded it. Motion carried 7-0.

Mickey then moved to approve the claims and accept the financial reports. Nancy questioned about surveys. Bob M. said it was the aquatic management surveys. Rolando seconded it. Motion carried 7-0.

General Manager's Report

Manholes in good shape.

Sapphire storm on hold while we train a new employee at the front desk.

No news from Brett on mapping.

New home going up on Waiola.

NISWAG the December annual meeting held in our meeting room with about 20 people present went very well. Both speakers, Ed and Christian did well with many questions asked. The MS4 audit for construction and post construction will be happening soon. NISWAG is talking about their experiences. *No news.*

Quote for new computers. \$4500 for 3 cpu's , laptop, and 2 screens. Mickey asked if we can get them in this year. Mickey so moved, Tom seconded it. Connie questioned if that was enough. Dale wanted a printer as well. \$250. And we need to go to Windows 10. To be paid in 2018. Motion carried. 7-0.

Web site. A lower quote knocking off \$75 if we sign up by the end of the year. Dave reviewed the contract and need 2 exhibits added. Connie is still working on the pay button. Nancy so moved, Christian seconded the motion to purchase the web site. Motion carried 7-0. \$581.50

Maintenance Report

2 water samples taken and passed.

Nipsco is televising the storm and sanitary sewers before replacing the electrical services. We hope to get a free copy of that.

A sewer issue on Watzke popped up. The rodded it and it is now working.

The old dump truck has been worked on.

7 meter change outs

15 Delinquents

25 Locates

5 Seasonals

Tom asked for everyone to review the Per Diems. All looked in order.

Committee Reports

Personnel Nicole Michalowski has been hired.

Insurance Report

Rolando – nothing

Environmental Committee

Christian asked about surveying the Cook property.

Liaison Committee

Connie - Nothing

Short and Long Range Committee

Nancy - Nothing

Asked for copies of committee descriptions.

Engineering Committee

Bob – will work with Bob M. on some things.

No accounts receivable report

Attorney's report

Property tax settlements have been made. \$ 226,154.05 for the year 2017.

Feb. 15 the 1782 notice. Tax rate, levy and budget for both funds. Once approved then tax bills can be made.

No nominating petitions for South Burlington Beach. An interim appointment may be made by the Board for a one year term.

Rainy Day fund transfer from the general fund. \$19030 from 2016. 2017 can be done next month once Dale closes the books. Resolution 17-1. Rolando so moved, seconded by Mickey. Motion carried 7-0. Dale corrected that the resolution is 17-4 and the minutes should reflect that..

3 companies have been contacted for the employee handbook. One turned it down as we are too small. Desola's has already been turned in to us. \$4500.

Dave met with the engr. and surveys for Cook's and the looping project. It was pouring down rain so he cancelled it.

The Walden loop documents are done, but the survey work is still pending.

Approve Dale to transfer money \$750 and \$1060 accordingly from consultants to General Manager and Financial Secretary's line items. Connie so moved, Mickey seconded it. Motion carried 7-0.

Ed talked about the small mini study on Long Lake. Eurasian water milfoil 16 acres and DNR allowed 12 acres for treatment. Butter cup is coming back.

Walt would like a copy of the AVMP. Ed gave him one. Asked about Northern Water milfoil. Ed told him there is some out there and it is a native.

Tom Banaszek mentioned American Water. Bob M. said it was very expensive. 3-4 Million dollars.

Tom closed the meeting at 6:18 pm.