

Valparaiso Lakes Area Conservancy District

Minutes of Meeting August 16, 2017

Board Members Present: Thomas Kruse, Mickey Koehler, Bob Garmon, Connie Hughes  
Christian Anderson, Rolando Chilian,

Board Members Absent: Nancy Satterlee

Consultants Present: Dale Brewer, David Hollenbeck, Robert Minarich, Brett Konarski

Audience: Tom Banaszak, Walt Breitinger, Bryam Hallbeck

Chairman Thomas Kruse opened the meeting at 5:30 pm.

Mickey moved to accept the minutes. Rolando seconded it. Motion carried 6-0.

Bryam Hallbeck from Civic Plus gave a presentation about on line payments and websites. Costs between \$20 – 25,000 per year for full program. It maybe able to be dialed down to under \$10,000 for VLACD. Tom asked if Connie can take this to committee and report back within 2 months.

Dave talked about the future necessity of a functioning website. Discussion ensued.

Rolando then moved to approve the claims and accept the financial reports. Christian seconded it. Motion carried 6-0.

Mickey talked about the 2018 budget. Dale's suggestions are noted to adjust line items. Mickey moved to accept the budget, Connie seconded it. No discussion. Motion carried 6-0.

Rolando moved to move the next two Board of Director's meetings to Sept 13<sup>th</sup> at 5:30 and Oct. 4<sup>th</sup> at 6:30 pm. Tom seconded it. No discussion. Motion carried 6-0.

Rainy Day fund. Mickey moved direct Dale to place 10% of the unspent appropriations into the Rainy Day fund. Rolando seconded it. Motion carried 6-0.

Rebate for Long Lake deposits. \$5777 was charged for the tap on fee. Only \$5261 was needed after all was said and done. That leaves \$516 to be rebated to the eight customers. Future tap on by the 5 other customers should then be \$2196. Bob brought up the initial tap on fee. The \$5777 was approved in a past Board meeting as the tap on fee. The annexation fee was also eaten by the VLACD. Mickey moved to rebate the \$516 to the 8 customers and future tap ons to be \$2196. Seconded by Rolando. Discussion ensued about an interest charge. Bob asked what the date of the meeting where the tap on fee was waived. Mickey withdrew the motion and Tom tabled the issue.

Manager's report

3rd set of lake samples for the Clean Lakes program has been done.

Dish and 6 foot okay.

70 East project – 2 more hooked up.

NISWAG is in Merrillville

Cardinal Lift volute did come in. 53 manholes sprayed.

Crescent /Sapphire may be 1 home being torn down and 5 homes built. Will hold up on the storm until we talk to the developer again. Therese Haller brought in some storm water coloring books. Bob M. bought some crayons. We will see if this is a big hit or not in the future.

Sealing bids. B&G, Boyd and Rickey . Boyd's came in at \$1700. Will order it done after talking it over with Dale.

Furniture costs. Nancy picked out some furniture. 8 tables/ 25 chairs. Tom moved to buy the new furniture for the sum listed here. Mickey seconded it. Motion carried.

Windows are in. \$5000 in retainage. To be paid. Need an invoice. Mickey moved to release the retainage up to \$5000 upon receipt of an invoice. Rolando seconded it. Motion carried.

Met with Mark Haskins/Brett at Hill Road. Cost to install the larger culvert \$106,000. Bob M. stated that the culvert had been flushed. Brett gave a report on the cost and procedure. After discussion, Tom sent it to committee as well and expects a report back in 60 days.

Matt's report

Flushing continues. In Nancy's area.

2 samples, 1 meter change out, 20 delinquents, and 44 locates,

Dave had to leave for another meeting.

Will get a price for survey on Cook's and get a legal description for the looping project.

Personnel no meeting

Insurance no meeting

Environmental Christian mentioned he might be able to get help from a local university to help with designs on the Cook property.

Public Liaison Civic Plus and web pages

Short and Long Range - no meeting.

Bob moved to close the meeting at 7:37 pm. Mickey seconded it. Motion carried 6-0.

tomorrow. VLACD will host the annual NISWAG meeting. Need ideas on entertainment.

#### Maintenance Report

3 more capacitors went out at Cardinal lift.

Grinder pump gooseneck replaced on 600 N.

Painted 11 hydrants and painted the curb yellow in front of the office.

House being torn down on Waiola Drive.

25 turn ons, 56 locates, no seasonals.

Tom recognized a new visitor in the audience. Ms. Alpha Remaley had a question about sprinkling credits and asked about the possibility of a sprinkling meter. She was directed to contact the office for additional information.

Personnel Committee – no report.

#### Insurance report

Bob M. has elected to stay on the company's insurance plan.

#### Environmental Report

Wants to have a meeting

#### Public Liaison

Wants to have a meeting about our web page.

Engineering Report – no report

Short and Long Range Planning - no report

Engineer Report – Handed out plans and costs for Hill road. Haskins is going to be tying in 2 more homes.

Recommends a 15" storm sewer for Hill Road. Hopes to directional bore that line. Should be able to just seek quotes.

Attorney's report

Property tax distribution of 58% in June. 2018 budget approval process is ready to start. July 24<sup>th</sup>, 1:30 pm at the County building.

Do not need to publish in the newspaper.

August meeting budget workshop.

Need to have a public hearing on the new budget Sept. 20<sup>th</sup>. Quorum will be needed.

Oct. 18<sup>th</sup> adopt the budget.

4% growth quotient.

Dave asked for permission to have Cook's property surveyed.

Christian so moved. Seconded by Rolando. Motion carried. 6-0.

Dave mentioned that the roads in that area are not well defined. Tom asked that this go to the engineering committee for review along with the Hill Road plans.

Mickey mentioned the signage and Tom would like more quotes.

Tom closed the meeting 6:10 pm.

Attest: Bob Minarich  
General Manager