



Annual Meeting
Minutes 2-15-2017.c

Valparaiso Lakes Area Conservancy District

Minutes of Meeting February 21, 2018

Board Members Present: Thomas Kruse, Mickey Koehler, Nancy Satterlee, Connie Hughes
Christian Anderson, Rolando Chilian

Board Members Absent: None

Consultants Present: Dale Brewer, David Hollenbeck, Robert Minarich

Audience: Tom Banaszak, Walt Breitinger, Bonnie Swarner

Tom called the meeting to order at 6:00 pm

Mickey moved to accept the minutes. Connie seconded it. Motion carried 6-0.
Tom then suspended the agenda.

Rolando moved to donated \$100 to Bonnie Swarner's fishing line recycling center. Connie seconded it. After the discussion phase, Rolando and Connie agreed to accept an adjustment to his motion to make the donation \$145 to include the signage. Motion carried 6-0. Check to be made out to Bonnie Swarner.

Committees – only Mickey to remain the chairman of the finance committee.

Mickey then moved to approve the claims and accept the financial reports. Tom seconded it.
Motion carried 6-0.

Walt was given the floor. He talked about Professor Schoer's testing for 5 years. He spent a lot of time in China and is now willing to start up again. He will provide a proposal for his work and that the cost will be higher.

General Manager's Report

Manholes – Had a back up at 6 foot but we caught before anything was damaged.

Brett has sent a cost on mapping finally. \$2500. PDF for the tablets/computer. Water maps only. Christian asked about lot numbers. Probably not. Mickey moved and Tom seconded it. Motion carried. 6-0.

Hillcrest lift station pump had seal failure. The repairman called back and said the pump is soaked on the insides and will take some time to repair it. Meanwhile we are running on one pump.

Heavy rain, melting the snow and frozen ground is causing a lot of run off.

Nothing new from Casey's.

The MS4 audit for construction and post construction will be happening soon. NISWAG is talking about their experiences. No news.

New computers are in. Windows 10 is different.

Web site. Pay button. I have handed out a spreadsheet with the different companies we talked about. 2013 was the start. Dale likes Keystone's Invoice Could, I like PSN's pricing a little

better. Not State approved but will get one if needed. Both companies offer a portal. Both fees are really close. Tom suggested Keystone. Mickey prefers PSN's costs better. About \$450 difference a year.

Dale checked with Portage and Porter and both have Invoice Cloud and like them.

Mickey moved for PSN, Rolando seconded it. Motion carried 6-0.

3 meetings, Insurance Strategic Planning, and with Dave.

New generator is installed at Island Road lift.

Matt's report

Watching several construction spots.

3 meter change outs. 19 Locates, 20 delinquents, no seasonal turn offs.

Committee Reports

Personnel – Tom Just the Laura situation.

Insurance Report

Rolando – Anton Paul Sciarra Reviewed options of health insurance plans. Spreadsheet handed out. The new rate for Anthem's BC/BS is best for the employees and the cost to the company. The disability insurance was looked at to look at in the future. Rolando made a motion to continue with BC/BS. Christian seconded it. Motion carried 6-0.

Environmental Committee

Christian – Thanked Walt for working with Prof. Schoer.

Dave talked about the titling of Frazier properties. Many went to tax sale and not picked up.

Talking to Commissioner Good about the acquisition of the properties for a nominal fee.

Nancy moved to go ahead with this idea. Christian seconded it. Dave will bring a map to show these properties. Motion carried. 6-0.

LARE does have money for dredging.

Liaison Committee

Connie – Talked about web site and pay button contacts. Keystone, PSN and Pro Pay.

Bob M. asked if she got a chance to look at the tree sapling survey. Usually get three packages for under \$200.

Strategic Planning Committee

Nancy – An email with the numbering of projects was sent out.

Engineering Committee

No chairman.

No accounts receivable report

No engineer's report

Attorney's report

2018 budget order. 1782 notice is okay.

CCIF tax rate is .0136 cent per \$100 of assessed valuation. Under Indiana law the maximum rate can be 3.3 % or .033 cents per \$100 if the Board wishes. Now it must be done but April 30th. Very tight time frame. Would increase the funds by about \$60,000 per year. Board will look at it for next year.

Mickey moved to increase the cleaning lady's pay by \$5.00 per pay. Connie seconded it. Motion carried 6-0.

The Employee Policy handbook – Desola Rosetti is going forward.

Laura's suit was brought up by a phone call from the Indiana Civil Rights Commission. In discussion about discrimination, gender and disability he asked the number of employees. They have a threshold of a minimum of 6 employees. We had 5 at that time and are out of their jurisdiction.

The consolidation of our rates and tariffs are still being worked on by Dave and Bob M..

The Kreuger account has gone to foreclosure and got a judgement. The Bank bid on the property and wiped out all the liens. Need to work harder on collecting these fees. Surveying for the loop by our engineers. He has the legal descriptions for looping, mapping and Cook property.

Tom closed the meeting at 7:42 pm.

Attest:
Bob Minarich
General Manager

Tom closed the meeting at 6:30 pm.

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